

WSU Executive Committee Agenda

Wednesday 27/10/2021 at 09:30 (Online via MS Teams)

Members	In Attendance:
<ul style="list-style-type: none"> - Liam Lees (President) - LL - Ragnar Mularczyk (VP Education) - RM - Neve Ricketts (VP Student Activities) - NR 	LL RM NR THB JA
Staff Invited to Attend	Apologies:
<ul style="list-style-type: none"> - Sophie Williams (CEO) - SW - Tim Hewes-Belton (Student Engagement Manager) - THB - Rob Cox (Finance & Commercial Manager) - RC - Jack Appleby (Student Voice Assistant) - JA 	SW RC

	ITEM	Timings	Owner
1.	Welcome & Introductions	13:00	LL
2.	Apologies	13:01	LL
3.	Declaration of interest	13:02	LL
4.	Minutes of previous meeting	13:03	LL
5.	Matters arising	13:05	LL
Approval Items			
6.	- Approval of new Dodgeball Sport	13:10	NR
	- Approval of Ideas Forum	13:15	THB
	<ul style="list-style-type: none"> - Calma-tea - Arts and Mindfulness on Campus * Ideas Forum * (worcsu.com) - Recycling bins on city campus (outside) * Ideas Forum * (worcsu.com) - Campus Community Garden * Ideas Forum * (worcsu.com) - Make the 'free periods' poster in bathrooms more inclusive * Ideas Forum * (worcsu.com) 		

Reporting Items			
7.	Active Policy & Ideas Updates <ul style="list-style-type: none"> Recycling programme for hard to recycle waste (LL) Create a student medic volunteer (NR) Create a bookshelf swap on campus (LL) 	13:25	Officers
8.	Officer Objective Update	13:35	Officers
9.	Additional Campaign Updates	13:50	Officers
Discussion Items			
11.	Managing Projects and Discussions with the University	14:05	SW
12.	Current Student Issues	14:15	THB
Any Other Business			
12.	AOB	14:25	LL
Date of Next Meeting: Friday 19 th November at 13:00pm			

Minutes

1.0 Welcome & Introduction

LL Welcomes and thanks the team for attending the meeting.

2.0 Apologies

Robert Cox (Finance & Commercial Manager) & Sophie Williams (CE) sent their apologies.

3.0 Declaration of Interest

NR expressed a declaration of interest about Item 6 (Approval of Dodgeball)

4.0 Minutes of Previous Meeting

JA noted that SW had made recommended adjustments via email, and these have been rectified.

The committee reviewed the minutes of the previous meeting and then took a vote to approve:

For - 3

Against - 0

Abstain - 0

The minutes from the Executive Committee on October 1st, 2021, were approved.

5.0 Matters Arising

Please refer to Matters Arising document.

6.0 Approval Items

- Approval of Dodgeball

NR gave an overview of Dodgeball and explained that the aim of this team is to be recreational sport only for now, with the potential to be a part of Varsity this upcoming year as Gloucester too have a team. Dodgeball has a proactive committee who are looking forward to getting started.

THB - asked if they were thinking about moving into BUCS as a later date, if so wanted to make the group aware that this would become more expensive in the future if they decided to. NR reiterated that for now their aim is to be a recreational sport.

LL & RM APPROVED

- Approval of Ideas Forum

Calma-Tea Arts & Mindfulness on Campus

The Exec discussed the idea and the impact it would have and looked at it from different viewpoints. The Executive Committee felt that this was very similar to the work that the Arts Collective do and the universities 'Fancy a Cuppa' initiative.

On this occasion the Executive Committee decided to delay the approval of this idea until the next Exec on 19th November 2021.

ACTION - NR to reach out to student and arrange a meeting to discuss what they want to achieve from this idea and how we can support them. THB to be involved in discussion.

ACTION - JA to add to next Exec Agenda on 19th November 2021.

Recycling Bins at City Campus (Outside)

The Exec were unsure to why there isn't already external recycling bins at City Campus and acknowledged that there is need for them.

The exec took a vote:

For: 3

Abstain: 0

Against: 0

This idea was passed by the Executive Committee on 27th October 2021.



Campus Community Garden

The Exec had discussions about this and that it falls very similar to the wellbeing garden that is situated behind car park C. Exec were not sure if the university would allow student plantations due the effect it may have on the campus biodiversity. Although the Exec felt this was a really good idea.

The exec took a vote:

For: 3
 Abstain: 0
 Against: 0

This idea was passed by the Executive Committee on 27th October 2021.

ACTION - LL & NR to take a lead on this Idea.

Make the 'free periods' poster in bathrooms more inclusive

THB updated the Exec that as soon as this idea was approved onto the website the Students' Union decided to amend and replace the posters with the incorrect tagline straight away. The exec agreed with the decision made, since the idea passed with 25 votes the Exec voted.

For: 3
 Abstain: 0
 Against: 0

This idea was passed by the Executive Committee on 27th October 2021.

7.0 Active Policy Updates

Recycling programme for hard to recycle waste - No Update. **CARRY OVER**

Create a student medic volunteer programme - No Update. **CARRY OVER**

Create a bookshelf swap on campus - No Update. **CARRY OVER**

8.0 Officer Objective Updates

Objective	Action/Update
<u>Objective 1</u> - No Update	LL to contact Claire Knealds to do a REPStival Session around Mental Health.
LL struggling with the curriculum academic, EDI no clear-cut solutions. Certain policies lumped in with Dyslexia policy. EDI shouldn't be sat	No Update

<p>with learning difficulties and worries it isn't being taken as serious as it needs to be.</p> <p>SW you have put this on the UW SU agenda, so this can be a conversation there.</p> <p>THB decolonising the curriculum green impact for 21/22 is one of the action points. LL can be used as leverage.</p>	
<p>Working group has now been set up.</p>	<u>No Update</u>
<u>Objective 4 - COMPLETE</u>	
<p><u>Objective 5</u> - LL eager to help support networks grow. LL stated every network has a committee member so is happy. LL is working closely with HB to meet and greet as many of the networks prior and during welcome week so they know who they can contact.</p>	<u>No Update</u>
<p><u>Objective 6</u> - LL & RM is being pushed back as they need more time. Both LL & RM want to look at other university research and how they are operating. LL & RM have met with Ann Jordan.</p>	<u>No Update</u>
<p><u>Objective 7</u> - Need to have a team meeting about how we can do this with members of staff. LL has managed to get into heads of school meeting with Sarah Greer to meet them all and to invite them to a 'Who are the Union' event which is still to be planned</p>	<p>Since a SU working group has met to discuss how we can promote ourselves and make the University understand who we are and what we do.</p> <p>Initial meeting looked at how we currently inform the university of what we do, identifying key allies within the university and how we can make ourselves more known going forward.</p>
<p><u>Objective 8</u> - RM has emailed Elaine Swift; this objective was brought up. ALTSEC agreed an OPT IN policy, but RM wants to change this to an OPT OUT policy then staff to be surveyed why they opted out. This can be achieved by forming a report with student stories about how recorded lectures have or will benefit them. RM</p>	<p>RM has since spoken to Elaine again; Elaine is in full support of his campaign. RM has also launched his Timetabling & Lecture Capture feedback survey which can be found across all the unions socials and has been sent out directly to School Reps & Course Reps.</p>

spoke he was confident this will happen.	
<u>Objective 9</u> - RM there has been a couple more conversation around timetabling since, this has all been added to feedback & intelligence. AJ has been made aware.	Timetabling & Lecture Capture feedback survey has been made and launched to gain more student feedback around timetabling.
<u>Objective 10</u> - RM is working with Sarah Pittaway, RM has started his campaign planning.	No Update
<u>Objective 11</u> - NR is going to meet with CS around dealing with this. NR recognised that this is more than likely going to be an accessible on an online platform only.	WorcStar is now live on the website.
<u>Objective 12</u> - NR contacted Gabbi from Talk 20s who specialises in give life skills workshops to young adults, unfortunately this fizzled out due to significant cost implication. NR suggested an internal version could be an option. NR has submitted a media request to create a survey to go out in October to find out what kind of life skills do our students want to learn.	NR has since launched a survey where she is asking students what life skills they would like to learn or understand before leaving university. Survey can be found across all union socials.
<u>Objective 13</u> - NR thanks SS for being an angel in creating an intramural sports league proposal in collaboration with Dean Blake the director of men's basketball as a pilot for this year. NR, SS and DB have worked collaboratively to get this written, the proposal has been sent to the sports development board, unfortunately most of that board is on annual leave. NR looks forward to them getting back and implementing the proposal. NR wanted to acknowledge how fantastic SS & DC have been.	NR this has gone a little quiet, NR to bring up at the next Sport Development Meeting. ACTION - NR find out intermural progress at next Sport Development Meeting.
<u>Objective 14</u> - NR & SS have met with clubs that are directly affected by the 3G to discuss if the union would have their support with writing an open and or campaign to start the conversation with the university. NR said that all	Gordon Reeves new Health, Safety & Wellbeing Manager has been contacted by NR and expressing the concerns around 3G safety.

teams are happy to sign and for the union to pursue.	
<u>Objective 15</u> - LL & SW to chase the university on progress and the best way to follow up with Tim Jones.	<u>No Update</u>

9.0 **Additional Campaign Updates**

RM

- Timetabling & Lecture Capture feedback survey live, explained that the idea is to attain student feedback, look at doing 1-to-1 interviews with students and then create a report to present to the university.

NR

- First consent working group has happened, some great conversations. Looking forward to getting the ball rolling and getting the next couple of sessions underway.

LL

- No additional Updates.

10.0 **Managing Projects & Discussions with the University**

LL - approached by Mick Donovan to sit down and have a meeting with the Chamber of Commerce. LL noted he wasn't quite sure what it was he was being invited to and if it was worth the time.

THB updated Liam and recommended that I may be useful to attend but feels that he should be supported by a member of staff in the process. THB asked LL to get an additional invite for THB to attend.

ACTION - LL to email MD about having THB in attendance to Chamber of Commerce meeting.

11.0 **Current Student Issues**

NR

Societies are struggling, this is a national issue which all/most SUs are facing. Academic societies are doing slightly better than general interest.

- NR to look at campaign to encourage the growth of new and old societies. The campaign is going to be labelled as #SocFromScratch. Supporting & guiding those setting up new societies.
- The Union are going to look at the current offerings and see if we can introduce any additional grants to support societies.
- Creating a platform where students can advertise new societies and or gauge interest in potential new societies.

ACTION - NR to bring updates about struggling societies to next Executive Committee.

ACTION - JA to add struggling societies to next agenda.

RM

Sarah Greer has acknowledged a gap in the provision of 1-1s paramedic students are receiving with their PATs. RM noted that this is not the only school we know of with facing similar issues impacted.

Biomedical students, for example are facing issues with their tutorials, there is no 1-1 support with tutorials and students feel that they feel prepared. RM has made relevant course and school reps aware of the issue.

ACTION - RM & THB to keep in contact and monitor Paramedic Course and update Exec as and when appropriate.

The committee also discussed how the Union could be more proactive around potential course closures following the issues during the announcement of the closure of Archaeology.

ACTION - RM to raise the issue and identify any courses at risk in his next meeting with SG.

Study spaces, there has been feedback through the different Rep platforms that students do not feel they have enough study spaces. RM noted that this is going to be a topic of conversation at the next SR Forum.

It was noted that the Executive Committee and Union Senior Management Team had met informally throughout the fortnight commencing 18th October and discussed and coordinated the SU's response 'Girls Night In' initiative and the SUs stance on the campaign.

No other current student issues were raised.

12.0 AOB

NR - Akuma are in The Hangar tomorrow (Thursday 28th October) - there may be some significant upset from students as Akuma may not be able to deliver merchandise until January 2022, roughly 3 times longer than previously disclosed.

Liam thanked for the group for their contributions and reminded the group that the next meeting is on 19th November 2021.

Carried Over Actions	Responsible
Action 1: May Exec - VPE to work with and maintain liaison with Caryn Thorogood around a new Fit to Study policy. THB to ask Kate Gynn to go through Fit to Study Policy with RM -- RM says that in his most recent conversation with CT she said there had	KG/THB/RM

<p>been progress. RM noted that he didn't want to keep pushing CT too much about it. Carry Over</p>	
<p>Action 2: May Exec - Student Engagement to develop an action plan in liaison with the relevant Schools to increase engagement with the SU from health based professional courses. --- LL said that this is still ongoing - LDW hasn't responded to his emails. LL noted that he was the main lead for all School of Nursing & Midwifery inductions and attended all that the SU were invited too. Carry Over</p>	LL
<p>Action 3: May Exec - THB rework the proposal for associate membership for August exec meeting over summer. ---- No Update. Carry Over</p>	THB
<p>Action 4: LL to begin conversations with relevant departments about getting the bookshelf/book swap being installed on campus. Bookshelf to be installed in SU. LL working with THB to source shelf and upcycle. ---- No Update. Carry Over</p>	LL
<p>Action 5: LL to pick back up Recycling Programme for Hard to Recycle waste post welcome week. --- No Update. Carry Over</p>	LL
<p>Action 6: NR & JM to reach back out to students about creating student medic volunteer programme. --- NR noted that they have been back in touch and that they are currently in the process of arranging a meeting. Carry Over</p>	NR
<p>Action 8: LL to contact Sabrina Jones (Staffs SU) about potential pronoun workshops for this year if not for future planning. --- LL is in the process of reaching out, this is maybe going to be something we look at doing in committee training next year. Carry Over</p>	LL
<p>Action 9: RM to contact Sarah Pittaway on how he can be involved in promoting study skills check. -- This is going to potentially fall into place during the 2nd REPStival. Carry Over</p>	RM
<p>Action 10: NR to speak with Alannah & Clement about associating/combining both WorcStar & Work Hard Play Hard together. --- WorcStar is now live on the website. Carry Over</p>	NR
<p>Action 11: LL & SW to chase the universities progress on Report & Support initiative and the best way to follow up with Tim Jones ---- SW spoken to TJ about this who is keen to launch the system despite resourcing concerns. He will discuss with CT. Carry Over</p>	LL & SW
<p>Action 12: LL to reach out to Liz-Davis Ward & Sethu to see what welfare awareness we can do together to help support our health care & paramedic students.</p>	LL
<p>Actions From This Meeting</p>	Responsible
<p>Action 13: (Calma-Tea Ideas) NR to reach out to student and arrange a meeting to discuss what they want to achieve from</p>	NR

<p>this idea and how we can support them. THB to be involved in discussion.</p>	
<p>Action 14: JA to add Calma-Tea to next Exec Agenda on 19th November 2021 for approval.</p>	JA
<p>Action 15: LL & NR to take a lead on this Idea. (Campus Community Garden)</p>	LL/NR
<p>Action 16: NR find out intermural progress at next Sport Development Meeting.</p>	NR
<p>Action 17: LL to email MD about having THB in attendance to Chamber of Commerce meeting.</p>	LL
<p>Action 18: NR to bring updates about struggling societies to next Exec.</p>	NR
<p>Action 19: JA to add struggling societies to next agenda.</p>	JA
<p>Action 20: RM & THB to keep in contact and monitor Paramedic Course.</p>	RM/THB
<p>Action 21: RM to reach out to SG, see if there are any courses that may sit in the same boat as Archaeology, so the SU can best prepare itself to support students.</p>	RM