

WSU Executive Committee Minutes

Friday 15/03/2022 at 9:30am (Online via MS Teams)

	ITEM	Timings	Owner
1.	Welcome & Introductions	09:30	LL
2.	Apologies	09:31	LL
3.	Declaration of interest	09:32	LL
4.	Minutes of previous meeting	09:33	LL
5.	Matters arising	09:35	LL
Approval Items			
6.	Society Approvals Committee to note the following have been approved via email. <ul style="list-style-type: none"> - K Pop Society - Asian Society Ideas Forum Approvals <ul style="list-style-type: none"> - Free Sanitary products in Pierson Building for ALL bathrooms (* Ideas Forum * (worcsu.com)) - Student Led Podcast (* Ideas Forum * (worcsu.com)) 	09:40	LL NR NR LL
7.	Approval to changes to Bye Law 6-Societies, Sports Clubs and Student Led Services	09:45	THB
Reporting Items			
8.	Active Policy & Ideas Updates <ul style="list-style-type: none"> • Recycling programme for hard to recycle waste (LL) • Create a student medic volunteer (NR) • Women's Workout Hour (NR) • Campus Community Garden (LL/NR) • Recycling Bins on City Campus - outside (LL) • Calmatea (NR) (COMPLETE) • Make the 'free periods' poster in bathrooms more inclusive (COMPLETE) • Eduroam or other WIFI provider in Tramps and Mode (COMPLETE) • Open Facilities on Saturdays 	09:50	Officers

	<ul style="list-style-type: none"> Making scholarship criteria and changes available to students 		
9.	Officer Objective Update	09:55	Officers
10.	Additional Campaign Updates	10:00	Officers
Discussion Items			
11.	Guild HE	10:01	LL
12.	Good course micro learning proposal	10:10	SW
12.	Current Student Issues	10:20	All
13.	Update on Relevant Projects and Discussions with the University	10:25	All
Any Other Business			
14.	AOB - Date Change of Next Exec	10:30	LL
Date of Next Meeting: Tuesday 15 th April at 9:30am			

Minutes

1.0 Welcome & Introduction

LL welcomed all to March Executive Committee.

2.0 Apologies

Apologies received from Robert Cox (Finance Manager).

3.0 Declaration of Interest

No declarations were made.

4.0 Minutes of Previous Meeting

The committee reviewed the minutes of the previous meeting and then took a vote to approve:

For - 3

Against - 0

Abstain - 0

The minutes from the Executive Committee on February 17th 2022, were approved.

5.0 Matters Arising

Actions	Owner	Update
Action Sep.01: May Exec - VPE to work with and maintain liaison with Caryn Thorogood around a new Fit to Study policy. THB to ask Kate Gynn to go through Fit to Study Policy with RM. RM and SW are meeting Caryn in January to review the drafted policy	RM	Awaiting a meeting request from Caryn Thorogood. Ongoing
Action Oct.01: LL & SW to chase the universities progress on Report & Support initiative. SW spoken to TJ about this who is keen to launch the system despite resourcing concerns.	LL/SW	This is now live on MyDay, but the University have not advertised it very well. Action – LL to raise with substantive PVC
Action Jan.01: THB to inform JM to ensure that pronoun workshops are implemented in September	THB	Completed.
Action Jan.04: NR continue to build a portfolio of LifeSkills Workshops for students	NR	SU Marketing publishing some content on social media within the week to understand what else students may want.
Action Jan.09: THB & RM to meet with Marie Stowell to discuss the SU's contribution to the consultation.	THB/RM	Meeting requested with Marie, MS responded and asked us to wait until the university have looked what else what students want.
Action Feb.01: THB/NR to liaise with SS to see how we can work with the University to make Women's workout hour happen.	NR/THB	NR/SS met with Stu, he's more than happy to do so. Women's network meeting with Stu next Tuesday to understand logistics moving forward.
Action Feb.02: THB speak to JM and the RAG Committee about how we chose SU's focus charity and the idea of sticking local.	THB	Completed.
Action Feb.03: RM to raise conversation with SR/CRs	RM	Rag raised with school rep. No issues reported by reps. Completed.

within Midwifery courses to test the water, see if these students are facing any issues.		
--	--	--

Actions Carried Forward from Previous Meetings:

6.0 Approval Items

Society Approvals

K-Pop Society * - This society was approved and passed via email.

Asian Society * - This society was approved and passed via email.

Ideas Forum Approvals

Free Sanitary products in Pierson Building for ALL bathrooms

The executive committee were in agreement that sanitary products should be free and available to all students. Pierson building being a 24 hour location would be the ideal location to provide this offering.

Action: JA to respond to students via the forum to communicate that the SU do currently provide free sanitary products to students.

Idea Passed.

Student Led Podcast

The executive committee were in agreement that this was a great idea and that we need to look at what risk there may be and what other SU's offerings look like. The recommendation by SMT would be that this would become a 'student led service' opposed to a 'society'.

Action: NR/LL to meet with student who proposed the idea to look at next steps into pushing Student Led Podcast.

Action: NR/LL to reach out and contact other SUs who have their own podcasts to see how it works, etc.

Idea Passed.

THB wanted to note that there is a partner institution with an idea on the forum. Do the exec need to look at ideas submitted by these students.

Action: THB/LL to look at how we support partners with the ideas forum and how we support them to reach 25 votes and or action them.

Action: THB/LL look at actioning idea submitted by Hereford & Ludlow campus.

7.0 Approval to changes to Bye Law 6-Societies, Sports Clubs and Student Led Services

THB noted that recently TW Council passed a change to committee roles within sports & societies, this change has resulted in changes needing to be made to Bye-Law6. The following changes to Bye-Law was presented to the Executive Committee.

The committee reviewed the changes to Bye Law 6 and then took a vote to approve:

For - 3

Against - 0

Abstain - 0

The changes were approved on March 24th 2022.

No further discussion.

8.0 Active Policy Updates

Recycling programme for hard to recycle waste - No update. **CARRY OVER**

Create a student medic volunteer programme - No Update. **CARRY OVER**

Create a bookshelf swap on campus - **COMPLETE**

Women's Workout Hour (NR) - **CARRY OVER**

NR/SS met with Stu, he's more than happy to do so. Women's network meeting with Stu next Tuesday to understand logistics moving forward.


Campus Community Garden - **COMPLETE**

Recycling Bins on City Campus (outside) - **COMPLETE**

Calma-tea, Arts & Mindfulness on Campus (outside) - **COMPLETE**

Make the 'free periods' poster in bathrooms more inclusive - **COMPLETE**

Eduroam or other WIFI provider in Tramps and Mode- **COMPLETE**



Open Facilities on Saturdays - LL updated that there needs to be a discussion with the University about will the University.

Action: SW to speak to TJ about the offering available to students who study on weekends.

Making scholarship criteria and changes available to students - **COMPLETE**
RM explained that they're now sat on a University working group to review the bursaries that the University offer.

9.0 Officer Objective Updates

LL:

Feel good fair

LL felt this went well with students', numbers through the door was amazing. LL is working with the University as not all partners were happy with the end results.

Gender Neutral Toilets

LL has acknowledged toilets within Binyon which would make the ideal space to open gender neutral toilets. LL is raising with Mark & Lucy in their next meeting.

NUS Liberation Conference

LL is attending national conference instead of Liberation Conference, but a student delegate will be attending liberation conference on behalf of the SU.

RM:

WeAreBeard

Meeting went ahead with a few less participants than planned. It was a productive meeting where they came to a decision of what style/design and colours they want to be apart of the mural space. RM is meeting with WeAreBeard on 25th March.

NR:

Soc from Scratch


Display board within SU has been updated with how the process works. New idea around how to engage students in developing new societies by using interactive artwork.

No Further Updates were given by the Officers.

10.0 Additional Campaign Updates

Exams for religious students during religious holidays.

THB updated that the SU are going to look at the lack of University policy which supports students who may have religious holidays during exam season.



RM is going to speak to Ann Jordan about supporting students during religious holidays and the impacts this may have during exam seasons.

No additional updates.

11.0 Guild HE

LL felt that the presentation on TEF, was really useful and has passed on all the relevant documents to THB. Although LL felt that the 'Union Chat Forum' wasn't as beneficial as he'd hoped.

No Further discussion had.

12.0 Good Course Micro Learning Proposal

SW was invited to a meeting with Val, Corina, TJ etc. The university want to work with a company called goodcourse.com. This company deal with advertising short courses, for example a sexual consent awareness, study skills etc. SW would like officers and successors to be involved in the process.

LL expressed that if the University was to adopt this, are they going offload the initiative on departments whose provisions are already stretched to their capacity.

SW noted that this could be utilised in a really great way to explain university procedures to students, including academic misconduct etc.

No further discussion.

13.0 Current Student Issues

Engaging Members in Societies

Pro-active society, who have had a great year do not want to take over committee roles as they move into their 2nd year of studies.

Consensus is seen to be advertising of committee's roles needs to explain that there is a level of responsibility which they will need to commit to BUT re-iteration that if and/or when the role becomes too much due to studies/exams or personal circumstances that they know they are supported by the Students' Union.

Action: THB to add 'promoting employability skills from sports & societies into employability work that the SU offer.

Action: THB/NR to plan an exercise around committee responsibilities in committee handovers.

14.0 Update on Relevant Projects & Discussions the University

Dudley Campus



SW has sent of the SUs considerations for the campus. SW meeting with the university within the week. Conversations in Dudley continue to happen so, SW will provide updates as and when possible.

Student Hardship

SW noted that she has emailed TJ & CT about Student Hardship and that there is a concern.

THB noted that he & KG are looking at accommodation costs and the effects on landlords which will later have an effect on students. JA noted that F&I log mentions University charging accommodation as high as £180pw.

THB suggested that WSU should look at providing students with 'Money Saving Tips' to help their budgets stretch that little further. Such as car sharing to save on petrol etc.

Action: THB to source some 'money saving tips' and get CS to post on WSU social media.

Supporting Eastern European Students

The executive committee felt that under the current circumstances with the war in Ukraine, the SU needs to ensure that all of our eastern European students feel and know that they are supported by the Union & University.

Action: THB to speak to clement about continuing to advertise on social media that we want to support our students.

Action: LL to speak with University about counselling provision for students effected by ongoing turmoil in Ukraine.

There was no additional updates.

15.0 AOB


Next Executive Committee - Date Change

No additional comments were made.

LL closed the meeting.

The next Executive Committee is tbc.

Actions:

- **Action Mar.01:** JA to respond to students via the forum to communicate that the SU do currently provide free sanitary products to students.
- 

- **Action Mar.02:** NR/LL to meet with student who proposed the idea to look at next steps into pushing Student Led Podcast.
- **Action Mar.03:** NR/LL to reach out and contact other SUs who have their own podcasts to see how it works, etc.
- **Action Mar.04:** THB/LL to look at how we support partners with the ideas forum and how we support them to reach 25 votes and or action them.
- **Action Mar.05:** THB/LL look at actioning idea submitted by Hereford & Ludlow campus.
- **Action Mar.06:** SW to speak to TJ about the offering available to students who study on weekends.
- **Action Mar.07:** THB to add 'promoting employability skills from sports & societies into employability work that the SU offer.
- **Action Mar.08:** THB/NR to plan an exercise around committee responsibilities in committee handovers.
- **Action Mar.09:** THB to source some 'money saving tips' and get CS to post on WSU social media.
- **Action Mar.10:** THB to speak to clement about continuing to advertise on social media that we want to support our students who may be affected by covid/Ukraine.
- **Action Mar.11:** LL to speak with University about counselling provision for students effected by ongoing turmoil in Ukraine.