

## WSU Executive Committee Minutes

Thursday 20/07/2023 at 13:30 (SU012)

	ITEM	Owner
1.	Welcome & Introductions	AL
2.	Apologies	AL
3.	Declaration of interest	AL
4.	Minutes of previous meeting	AL
5.	Matters arising	AL
<b>Approval Items</b>		
6.	Society Approval: <ul style="list-style-type: none"> <li>Cultural Festivals Society</li> </ul> Club Approval: <ul style="list-style-type: none"> <li>Dodgeball Club</li> </ul>	IP
<b>Reporting Items</b>		
7.	Active Policy & Ideas Updates	Officers
8.	Officer Objective Update	Officers
9.	Additional Campaign Updates	Officers
<b>Discussion Items</b>		
10.	Current Student Issues	All
11.	Update on Relevant Projects and Discussions with the University	All
12.	Student Council	All
<b>Any Other Business</b>		
13.	AOB	AL/All

## Minutes

### 1.0 Welcome & Introduction

AL welcomed all to July Executive Committee.

### 2.0 Apologies

No additional apologies received.

### 3.0 Declaration of Interest

No declarations declared.

### 4.0 Minutes of Previous Meeting

The committee reviewed the minutes of the previous meeting in June and then took a vote to approve:

For - 3

Against - 0

Abstain - 0

The minutes from the Executive Committee on 16<sup>th</sup> June, were Approved.

### 5.0 Matters Arising

6.0 Actions	Owner	Update
<b>Action December.01:</b> Officers to work with facilities, SMT and Chris Garrett about the offering of student spaces and renovation at Jenny Lind.	Officers	
<b>Action December.02:</b> GA to review what the open panel discussions look like post-Christmas.	GA	Following feedback from ASM, we have set up a meeting with PVC TJ and students. This is taking place on 18 <sup>th</sup> April and will give them a chance to discuss their student experience and raise concerns.

		<b>Completed</b>
<p><b>Action December.05:</b> GA/AL to arrange a meeting with Healthcare Head of Schools to look at how we support our students. This to involve Rob Dudley, Liz Davis-Ward &amp; Tim Jones.</p>	GA/AL	<p>GA met RD and LDW (without Tim). We share concerns over external factors, such as the cost of living, and how these disproportionately affect healthcare students. We discussed a campaign from student services to raise awareness about the support the University offer. RD and LDW would like SU to facilitate a peer mentoring system, but GA explained we do not have the resource for this. GA working with HH to ensure that academics know of any gaps in academic soc (including nursing, midwifery etc) to promote the societies and hopefully get committees in place.</p> <p><b>Completed</b></p>
<p><b>Action January.01:</b> AL to give an update to be provided at next exec about whether Saturday facilities have been open.</p>	AL	<p>Facilities open when demand is on campus, so far demand has not been there except for Open Days</p> <p><b>Completed</b></p>
<p><b>Action January.02:</b> AL to ask Marketing to put Community Cupboard impacts update on our All Student email as well as Instagram and other socials.</p> <p>AL to post social media posts on local WR2 area pages.</p>	AL	<b>Completed</b>
<p><b>Action January.03:</b> Once TEF submission is complete, GA will catch up with Marie Stowell on progress of the group and see ask if VPE role could be involved in decolonisation working group.</p>	GA	
<p><b>Action January.05:</b> GA/Officers to invite Robin Walker for an additional meeting.</p>	Officers	<b>COMPLETED</b> - but to be continued with follow up meetings in 23/24.

<b>Action January.08:</b> Officers to continue to communicate to Tim Jones about ongoing concerns around the cost of food provided and that this is significantly higher than options at other Universities elsewhere.	Officers	
<b>Action February.01:</b> GA to reach out to Marie Stowell and Ann Jordan about if there are any issues facing students regarding grammar, spelling and punctuality. If so, look at adding as an AOB discussion item at LTSEC to discuss how the University are going to support the potential groups of students that may be affected.	GA	GA emailed AJ and MS, awaiting reply.  Not aware of any issues  <b>COMPLETED</b>
<b>Action February.02:</b> AL to raise with Tim Jones, what support is available to students during Ramadan.	AL	Iftar celebrated on March 28 <sup>th</sup> . AL continuing to raise religious observation policy with TJ.  <b>COMPLETED</b>
<b>Action February.03:</b> JA to add Dudley campus to the March Executive Committee.	JA	<b>COMPLETED</b>
<b>Action April.01:</b> SW to contact Sophie Smith to have further discussions about the inclusivity role rep in the RAG team	SW	<b>COMPLETED</b>
<b>Action April.02:</b> ARE/GA/JA to look at NUS' resources and come up with a plan to promote to our students.	ARE	<b>COMPLETED</b>
<b>Action April.03:</b> JA to bring May Executive forward by ½ weeks and then cancel mid-April Executive.	JA	<b>COMPLETED</b>
<b>Action May.02:</b> ML to send final version of Employability Guide to ARE for proof reading.	ML	<b>COMPLETED</b>
<b>Action May.03:</b> All Officers to send comprehensive list of meetings to ARE by 31/05/2023.	All	<b>COMPLETED</b>
<b>Action June.01:</b> GA to handover work with Josh Bowman, TJ to renovate Jenny Lind spaces to SJ		Hand over was done. TJ met with JB. Weakness on campus acknowledged. Chapel will not be used for teaching going forward. Possible wellbeing/ prayer area to be added, but this has not been confirmed. TJ admitted bunker computer room not fit for purpose, Jenny Lind getting rejuvenated. No timeframe yet. Prayer space in St Johns may also be in future.

		<b>Completed</b>
<b>Action June.02:</b> SJ to keep abreast of how things are progressing with the decolonisation Working Group in LTSEC meetings and hold the Group to account		Decolonisation Working Group has changed from working group to forum. SJ is part of the forum. Wants to change perception on decolonisation to leaning environment not just leaning. Focus on challenging and voices not heard. Group is self is not currently diverse in its membership. The forum will have joint meetings with freedom of expression group when that group is implemented. SJ asking for addition of more diverse people to the forum, or at least have meetings with more diverse groups, which has been accepted.  <b>Completed</b>
<b>Action June.03</b> AL to update Exec Committee following next Fees, Bursaries and Scholarships Committee.		Most rates staying fixed, luxury item rates increasing. Saver menu may be changing. Cost of some food items have increased causing issues. Some food has been acknowledged as being unappealing and changes will be investigated.  <b>Completed (?)</b>
<b>Action June.04:</b> IP to contact student regarding varsity tickets to say that the SU is discussing ticket options and their ideas are something the team will be looking into.		IP emailed student saying idea is being discussed. Not a current focus but will be mentioned at next varsity meeting and discussed with University of Gloucestershire. Intention to branch out students to events while retaining value.  <b>Ongoing</b>
<b>Action June.05:</b> AL and IP to contact student regarding committee Bursary idea to update that whilst the SU is trying to implement this for Networks, this wouldn't be possible for all the clubs and Societies.		AL has not contacted. IP has not contacted  <b><u>ACTION</u> carried to next meeting</b>

<p><b>Action June.06:</b> AL to reach out to Presidents at other Universities and whether they would be happy to provide more information about how they make their International Hardship funding work as UoW is saying it is not possible.</p>		<p>University now thinks this possible. Board of governors behind idea.</p> <p><b>Completed</b></p>
<p><b>Action June.07:</b> RC to feedback issues with quality of food at next meeting with Chartwells</p>		<p>RC did not attend meeting.</p> <p><b>ACTION carried to next meeting</b></p>
<p><b>Action June.08:</b> SJ to contact Tim Jones regarding teaching moving from Bredon to Jenny Lind and that some students are not happy with the lack of communication.</p>		<p>Pushback from Tim Jones. Students are being moved to Jenny Lind, including art house, which is not fit for purpose. Simon Hary met with, an email was meant to go out to students, but did not. Students requiring to move will be referred to housing advice line if needed. 203 students not yet aware they are moving. Issue of mobility and access raised by SJ.</p> <p><b>Completed</b></p>
<p><b>Action June.09:</b> IP to bring issue of mental health support for students on committee to the first SU Activities meeting to add into September committee training</p>		<p>Developed and committee training has been planned. Mental health angle has been covered in training as well as EDI. 'Solve the scenario' part of training.</p> <p><b>Completed</b></p>
<p><b>Action June.10:</b> Introductory meeting to be set up with PVC Academic and the Officers.</p>		<p>Meeting with PVC Academic and the Officers was set up and completed.</p> <p><b>Completed</b></p>
<p><b>Action June.11:</b> Student Council to be added as a discussion on the next Executive Committee agenda</p>		<p>Student Council has been added as a discussion item to this meeting agenda.</p> <p><b>Completed</b></p>

## 6.0 Approval Items

### **Society Approval**

Cultural Festivals Society: IP shared an introduction for the group about the proposed new society. SJ raised concerns about what cultures will be celebrated by the society and what cultures may not be considered, leading to concerns around risks of exclusions.

For - 3\*  
Against - 0  
Abstain - 0

\*Approved pending further, clarifying information around SJ concerns. **ACTION** IP to source and share clarification from newly proposed Cultural Festivals Society with Exec to confirm approval.

### **Club Approval**

Dodgeball Club: AL raised a concern that the club appear to not have an aim to play dodgeball and IP gave clarification on club aims. Club has a future desire to play in BUCS, feel the sport is underrepresented. SJ mentioned talking to University of Gloucestershire regarding varsity involvement.

For - 3\*  
Against - 0  
Abstain - 0

\*Approved pending confirmation they will play Dodgeball. **ACTION** IP to confirm and circulate with Exec to confirm approval.

**ACTION** RC will check for existing money from any previous Dodgeball Club.

## **7.0 Active Ideas Updates**

### **7.1 Ideas Forum**

No new ideas on ideas forum.

### **7.2 Active Policies**

- Women's Workout Hour (IP)
- Open Facilities on Saturdays (AL)
- Common room for students at Jenny Lind Building (SJ/AL)
- Accessible Defibrillators across campus (ALL)

**ACTION** ARE to review the current policy document. Proposed waiting on this item. There is an upcoming meeting to discuss policies and a revised document will be brought to Exec meeting in August 2023.

---

## **8.0 Officer Objective Updates**

No Updates as Officer Objectives have not yet been set (these will be set in August 2023)

**AL: N/A**

**SJ: N/A**

**IP: N/A**

**Joint Objective:**

---

## **9.0 Additional Campaign Updates**

### **Community Cupboard**

Concerns have been raised about MLA students taking all or multiple items from the community cupboard and toilets without consideration of others or need.

£100 incoming from a university governor for Sainsburys food vouchers to contribute to the community cupboard.

## **10.0 Current Student Issues**

**Ai Update:** AL presented to PVA Academics requesting a clean slate for students, with any penalty for AI to be reduced to penalty one. Affected student numbers were asked PVC Academics however Officers acknowledged this would be difficult to obtain without putting a call out for students to come forward voluntarily. Possible approach discussed by University to focus on penalty 6 that affect graduation. Graduation deadline is causing issues logistically which concerns Exec team. Currently if an appeal is raised within the correct time frame due to AI policy the case will be dismissed. Calling of Exam Board meeting early has caused possible additional issues. Students need to come forward and be identified as being affected by handling of AI cases, but comms are not happening around this issue. International students mainly effected by the issues, meaning additional Visa and accommodation issues.

**SENDI:** Students approached SU believing they are unemployable because of their course. Alumni are now involved. OfS have accepted it on whistleblowing. Possible false references given to some education students. SJ meeting tomorrow with LS (PVC Academic) to discuss the issue.

**City Campus:** **ACTION** Exec to keep on top of city campus refurbishment.

---

---

---



**Marketing and Enterprise:** Course potentially being cancelled. 3 students will be affected. Possible alternative providers are being discussed.

**Universities minister:** May be coming to campus.

### **11.0 Update on relevant projects & discussions with the University.**

Nothing to note.

### **12.0 Student Council**

AJ more receptive if in person to put additional university funding towards SU students' meetings (food and refreshments). Informal style wanted. Decision made by Exec to return to in person meetings.

**ACTION** ARE to ensure all SC & EC meetings 2023/24 are in-person.

**ACTION** VP to provide SJ with refreshments quote for 2023/24 meetings to request funding from AJ.

---

### **13.0 AOB**

Networks: 4 applications for network committees. Concerns discussed over University's measure of 'success'. Officers going to use connections to increase networks engagement. ARE asked about payment from university, need to find £2.4k for remaining networks not funded. Can be taken in house if successful. At least £1k left over network budget.

SW questioned communication with removed networks. AL sent an email about new structures to various groups and wider student body.

**ACTION** ARE to ask ASB to make a meeting with KB re: sustainability network.

**ACTION** SW requested Networks to be added to next meeting agenda.

**ACTION** AL to speak to TJ about network bursary benchmarks.

**Get Involved:** Same offer, only for level 4 students. Gateway fund bursary for new students. Long term, we need to gather evidence for UEB from student feedback that not having level 5 included in Get Involved has affected them/their experience and any other evidence and thoughts for a better offer. Use of money to fund other years club payments raised. No potential to change decision now, but maybe in December. Push to get historical data on engagement ready now.

**ACTION** ARE request hidden costs data from advice Service.

---

---

---

## ACTIONS

1. **ACTION** IP to source and share clarification from newly proposed Cultural Festivals Society with Exec to confirm approval.
2. **ACTION** IP to confirm and circulate with Exec that Dodgeball Club will play sport to confirm approval of new club.
3. **ACTION** RC will check for existing money from any previous Dodgeball Club.
4. **ACTION** ARE to review the current policy document. Proposed waiting on this item. There is an upcoming meeting to discuss policies and a revised document will be brought to Exec meeting in August 2023.
5. **ACTION** Exec to keep on top of city campus refurbishment.
6. **ACTION** ARE to ensure all SC & EC meetings 2023/24 are in-person.
7. **ACTION** VP to provide SJ with refreshments quote for 2023/24 SC & EC meetings to request funding from AJ.
8. **ACTION** ARE to ask ASB to make a meeting with KB re: sustainability network.
9. **ACTION** SW requested Networks to be added to next meeting agenda.
10. **ACTION** AL to speak to TJ about network bursary benchmarks.
11. **ACTION** AL and IP to contact student regarding committee Bursary idea to update that whilst the SU is trying to implement this for Networks, this wouldn't be possible for all the clubs and Societies.
12. **ACTION:** RC to feedback issues with quality of food at next meeting with Chartwells.
13. **ACTION** ARE request hidden costs data from advice Service.