

WSU Executive Committee Minutes

Tuesday 20th October 2020 at 10am on Microsoft Teams

Agenda

Agenda Item		Owner
1.	Welcome and introductions	MP
2.	Apologies	MP
3.	Declarations of interest	MP
4.	Minutes of previous meeting	MP
5.	Matters arising	MP
Approval Items		
6.	Society and Sports Club Approvals: <ul style="list-style-type: none"> • Archery • Poetry • Nursing • St John First Aid 	TM
7.	Ideas Approval <ul style="list-style-type: none"> • Dance Mats in the SU • Black Lives Matter • Recycling Programme for hard to recycle waste • Bring Back Breakfast Wraps 	THB
Reporting Items		
8.	Active Policy and Ideas Updates <ul style="list-style-type: none"> • Sunflower lanyards • Rainbow Crossing 	Officers
9.	Campaign Updates	Officers
Discussion and Information Items		
10.	COVID-19 Follow Up from Student Council	Officers
11.	Progression Week, Christmas and Student Behaviour	MP
12.	Network Implementation Update	THB
Any Other Business		
13.	AOB	MP

Attendance

Attending:

Megan Price	President	MP
Harry South	Vice President Education	HS
Tish Manning	Vice President Student Activities	TM

Also in attendance:

Sophie Williams	Chief Executive	SW
Tim Hewes Belton	Student Engagement Manager	THB
Robert Cox	Finance and Commercial Manager	RC
Abbie Banner	Student Voice Assistant (minuting secretary)	AB

Minutes

	Agenda Item	
1.	Welcome and introductions	
	MP welcomed all to the October Executive Committee meeting.	
2.	Apologies	
	No apologies were received.	
3.	Declarations of interest	
	TM declared an interest in sports club and society approvals. MP declared her interest as the member who had submitted the idea to bring back breakfast wraps. TM declared their interest as the member who had submitted the idea for Dance Mats in the SU.	
4.	Minutes of previous meeting	
	Vote to approve the minutes of the Executive Committee meeting held on 20/11/2020 For: 3 Against: 0 Abstain: 0 The minutes of the September Executive Committee were approved.	
5.	Matters arising	
	Action 01: THB to research what system other SUs use for identifying associate members.	Posted on NUS Workplace, ongoing project. Action carried forwards.
	Action 02: MP/SW to raise idea of Rainbow Crossing in meeting with Lucy Blunt.	Not complete, action carried forwards.
	Action 03: HS to meet with Ross Renton with Kate to discuss implementing a Fit to Study policy.	Not complete, action carried forwards.
	Action 04: Officers to post on social media to promote the ideas forum.	Complete. Led to increased traffic, aiming to maintain this
Approval Items		
6.	Society and Sports Club Approvals:	

	6.1 Archery 6.2 Poetry 6.3 Nursing and Associates 6.4 St John First Aid
	<p>6.1 Archery After a brief discussion, it was pointed out that the minimum annual member charge was not included in the constitution or application format template clear. Executive Committee delayed the decision on approval of Archery, until Action: 04: TM to confirm with the Archery committee the proposed annual membership charges and take this to weekly Executive Committee catch-up. Action 05: TM to ensure Sports Clubs application form and constitution is updated to include cost of membership.</p> <p>6.2 Poetry TM went over the application. Executive Committee noted it would be a good addition to the Union's societies. Vote to approve Poetry Society. For: 2 Against: 0 Abstain: 1 The Poetry Society was approved by Executive Committee.</p> <p>6.3 Nursing and Associates TM presented the application noting that the newly proposed society had a wider scope than the recently folded Nursing society as it included Nursing Associates. There was a short discussion on the proposed membership fee. Vote to approve Nursing and Associates Society. For: 2 Against: 0 Abstain: 1 The Nursing and Associates Society was approved by Executive Committee .</p> <p>6.4 St John First Aid The St John First Aid Society was discussed. SU met with proposed committee members with regional St John Ambulance, who are keen to collaborate to set up a "chapter" with the University. Action 06: MP to ensure final decision on approval of Archery and St John First Aid Society is taken at the informal weekly catch-up of Executive Committee.</p>
7.	<p>Ideas Approval 7.1 Dance Mats in the SU 7.2 Black Lives Matter 7.3 Recycling Programme for hard to recycle waste 7.4 Bring Back Breakfast Wraps</p>
	7.1 Dance Mats in the SU

TM gave an overview of the idea. There was a discussion around the cost and location of the Dance Mat, how much students would be willing to pay to use it. TM noted there are potential plans to buy a PS4 for the Hangar, plug-in Dance Mat into the PlayStation as an alternative.

Vote to pass Dance Mats in the SU idea.

For: 2

Against: 0

Abstain: 1

The Dance Mats in the SU idea was passed by Executive Committee.

7.2 Black Lives Matter

Executive Committee discussed the policy and noted that the policy had taken nearly three months to get to the 25 votes needed for it to be considered. As a result a number of the elements identified in the idea had been implemented or superseded. Executive Committee felt that rather than passing these ideas it would be better to discuss with the student which ideas were still relevant and then agree with them what should be progressed.

Action 07: MP to discuss the Black Lives Matter idea with the student who submitted the idea and progress idea before next Executive Committee meeting.

7.3 Recycling Programme

Executive Committee discussed the idea and noted that they all thought it was something the Union should move forward with. MP noted that the Sustainability Network could collaborate on this project with the University's Sustainability department.

Vote to pass Recycling Programme idea.

For: 3

Against: 0

Abstain: 0

The Recycling programme idea was passed by Executive Committee.

7.4 Bring Back Breakfast Wraps

Executive Committee discussed the idea. MP noted that she had submitted the ideas. Vote to pass 'Bring back Breakfast Wraps' idea.

For: 2

Against: 0

Abstain: 1

The Bring Back Breakfast Wraps idea was passed by Executive Committee.

Discussion about lay out of Ideas Forum pages on the website to give a clear indication of progress and ensuring transparency and accessibility of information

Action 08: THB and AB to make changes to Ideas Forum online format and process for ideas passed through.

Reporting Items

8. Active Policy and Ideas Updates

	8.1 Sunflower lanyards 8.2 Rainbow Crossing
	<p>8.1 Sunflower Lanyards</p> <p>HS updated Executive Committee:</p> <ul style="list-style-type: none"> - HS spoke to RR regarding sunflower lanyards. - If ordering more than 2 lanyards from the company, the SU is required to register and to undertake the training the organisation provides. <p>TM noted she had an email from student saying the Sunflower Lanyard scheme may make certain individuals with learning disability uncomfortable to wear them. Another option would be to use University specific lanyards. The committee noted that some exempt students feel they have to wear it otherwise they get called out for not wearing a mask. It was also noted that students have been mistakenly sent to the SU to get sunflower lanyards.</p> <p>8.2 Rainbow Crossing</p> <p>As in agenda item 5, discussion carried forwards.</p>
9.	Campaign Updates
	<p>TM updated on the 'Let's Talk About Consent' Campaign:</p> <ul style="list-style-type: none"> - TM met with CS, KG and AB - Students can submit a question via the "Ask the SU" Wufoo form, which goes to the SU advice email, which only Kate can access. - The webpage at www.worcsu.com/consent is launching next week - TM working with marketing to create a video for the launch - TM and MP have kept in contact with Lucy Sandwell in Student Services <p>TM updated on the Body Image campaign, noting that the videographer for Akuma is going to get involved along with the Women's Network.</p> <p>HS updated on the Academic Integrity and Essay Mills campaign, noting that he is meeting with NUS soon to move forwards.</p> <p>TM updated on the Movember campaign, noting that several sports clubs are taking part marketing on men's – 4 sperate videos on men's mental health throughout November.</p>
Discussion and Information Items	
14.	COVID-19 Follow Up from Student Council
	<p>There was a brief discussion of some of the key points of feedback from the Covid-19 discussion at Student Council on 15.10.2020, including:</p> <ul style="list-style-type: none"> - Student unable to enter buildings such as Pierson and Jenny Lind due to issues with their student cards - Students being challenged on the door before entering Firstpoint - Thoughts on fees and value for money - International students' experiences.

	<p>There was a discussion around how to provide this feedback to the University, and where would be the appropriate platform.</p> <p>Action 09: SW to take forwards student feedback from Student Council to the University's next Reoccupation Group meeting.</p>
15.	<p>Progression Week, Christmas and Student Behaviour</p> <p>MP noted that for Progress Week there has been mixed messaging and a lack of communication to students.</p> <p>There was a discussion around potential provisions in progress week with the aim to keep students in Worcester and on campus. It was noted that the SU needs to strike a careful balance between the mitigation of mental health of students and the available resourcing of the SU team to put on further events.</p> <p>Action 10: MP, HS and TM to look at Progress Week, events on for students and the SU's communications around Progress Week.</p>
16.	<p>Network Implementation Update</p> <p>MP and THB provided a brief update on membership and the committee of each Network, noting that JW could be invited to future Executive Committee meetings to provide an update.</p>
Any Other Business	
17.	<p>AOB</p> <p>SW provided an update from the Reoccupation Group meeting:</p> <ul style="list-style-type: none"> - The four days' Annual Leave at Christmas is being discussed with the Trustee Board, and as soon as there is a decision, she will update the staff team. - At Christmas some of the services will be shutting down, but the University remains available to support students. - The Christmas census will be conducted by the University earlier than normal, so that they know how many students will be staying on campus

Actions:

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Action 03: HS to meet with Ross Renton with Kate to discuss implementing a Fit to Study policy.

Action: 04: TM to confirm with the Archery committee the proposed annual membership charges and take this to weekly Executive Committee catch-up.

Action 05: TM to ensure Sports Clubs application form and constitution is updated to include cost of membership.

Action 06: MP to ensure final decision on approval of St John First Aid Society is taken at the informal weekly Executive Committee catch-up.

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