

## WSU Executive Committee Minutes

Friday 19/11/2021 at 9:30am (Online via MS Teams)

Members	In Attendance:
<ul style="list-style-type: none"> <li>- Liam Lees (President) - <b>LL</b></li> <li>- Ragnar Mularczyk (VP Education) - <b>RM</b></li> <li>- Neve Ricketts (VP Student Activities) - <b>NR</b></li> </ul>	<ul style="list-style-type: none"> <li>- LL</li> <li>- RM</li> <li>- NR</li> <li>- SW</li> <li>- THB</li> <li>- RC</li> <li>- JA</li> </ul>
In Attendance	Apologies:
<ul style="list-style-type: none"> <li>- Sophie Williams (CEO) - <b>SW</b></li> <li>- Tim Hewes-Belton (Student Engagement Manager) - <b>THB</b></li> <li>- Rob Cox (Finance &amp; Commercial Manager) - <b>RC</b></li> <li>- Jack Appleby (Student Voice Assistant) - <b>JA</b></li> </ul>	

	ITEM	Timings	Owner
1.	Welcome & Introductions	09:30	LL
2.	Apologies	09:31	LL
3.	Declaration of interest	09:32	LL
4.	Minutes of previous meeting	09:33	LL
5.	Matters arising	09:35	LL
Approval Items			
6.	<ul style="list-style-type: none"> <li>- Approval of Ideas Forum               <ul style="list-style-type: none"> <li>• Calma-tea - Arts and Mindfulness on Campus <a href="http://www.worcsu.com">* Ideas Forum * (worcsu.com)</a></li> <li>• Eduroam or other WIFI provider in Tramps and Mode <a href="http://www.worcsu.com">* Ideas Forum * (worcsu.com)</a></li> </ul> </li> </ul>	09:40	NR/LL
		09:50	THB
Reporting Items			
7.	Active Policy & Ideas Updates <ul style="list-style-type: none"> <li>• Recycling programme for hard to recycle waste (LL)</li> <li>• Create a student medic volunteer (NR)</li> </ul>	10:00	Officers

	<ul style="list-style-type: none"> <li>• Create a bookshelf swap on campus (LL)</li> <li>• Women's Workout Hour (NR)</li> <li>• Campus Community Garden (LL/NR)</li> <li>• Recycling Bins on City Campus - outside (LL)</li> </ul>		
8.	Supporting Societies	10:10	NR
9.	Officer Objective Update	10:20	Officers
10.	Additional Campaign Updates	10:35	Officers
<b>Discussion Items</b>			
11.	Managing Projects and Discussions with the University	10:45	SW
12.	Current Student Issues	10:50	THB
<b>Any Other Business</b>			
13.	AOB	10:55	LL
Date of Next Meeting: Friday 17 <sup>th</sup> December at 9:30am			

### 1. Welcome

LL - Welcomed the group to Novembers Executive Committee.

### 2. Apologies

No apologies.

### 3. Declaration of Interest

No declarations of interest.

### 4. Minutes of Previous Meeting

THB - amendment on the building name Bredon.

Executive approved the minutes on the premiss that the above amendments are made.

### 5. Matters Arising

<b>Actions</b>	<b>Owner</b>	<b>Update</b>
<b>Action 1:</b> May Exec - VPE to work with and maintain liaison with Caryn Thorogood around a new Fit to Study policy. THB to ask	RM	No update, haven't spoken to Caryn since last Exec. But reminded her last time to consult us before the policy goes to LTSEC.

<p>Kate Gynn to go through Fit to Study Policy with RM -- RM says that in his most recent conversation with CT she said there had been progress. RM noted that he didn't want to keep pushing CT too much about it. <b>Carry Over</b></p>		<p><b>Carry Over.</b></p>
<p><b>Action 2:</b> May Exec - Student Engagement to develop an action plan in liaison with the relevant Schools to increase engagement with the SU from health based professional courses. --- LL said that this is still ongoing - LDW hasn't responded to his emails. LL noted that he was the main lead for all School of Nursing &amp; Midwifery inductions and attended all that the SU were invited too. <b>Carry Over</b></p>	<p>LL</p>	<p><b>Complete</b> - This fed in to SU Operational Plan and will be reported back via the plan.</p>
<p><b>Action 3:</b> May Exec - THB rework the proposal for associate membership for August exec meeting over summer. ---- No Update. <b>Carry Over</b></p>	<p>THB</p>	<p>No progress, <b>Carry over.</b></p>
<p><b>Action 4:</b> LL to begin conversations with relevant departments about getting the bookshelf/book swap being installed on campus. Bookshelf to be installed in SU. LL working with THB to source shelf and upcycle. ---- No Update. <b>Carry Over</b></p>	<p>LL</p>	<p>Bookshelf now on order as perused shelves proved too difficult to procure. Should arrive imminently.</p> <p>JA - bookshelf now in building</p> <p><b>Complete</b></p>
<p><b>Action 5:</b> LL to pick back up Recycling Programme for Hard to Recycle waste post welcome week. --- No Update. <b>Carry Over</b></p>	<p>LL</p>	<p><b>Carry Over</b></p>

<p><b>Action 6:</b> NR &amp; JM to reach back out to students about creating student medic volunteer programme. --- NR noted that they have been back in touch and that they are currently in the process of arranging a meeting.</p> <p><b>Carry Over</b></p>	NR/JM	<p>With the current issues facing SAHC students, this has been put on hold.</p> <p><b>Carry Over.</b></p>
<p><b>Action 7:</b> LL to contact Sabrina Jones (Staffs SU) about potential pronoun workshops for this year if not for future planning. --- LL is in the process of reaching out, this is maybe going to be something we look at doing in committee training next year.</p> <p><b>Carry Over</b></p>	LL	<p>Pronouns are a discussion item at the next W&amp;IC, looking at how we can implement pronouns at UoW/WSU. LL hasn't reached out to Sabrina as of yet.</p> <p><b>Carry Over.</b></p>
<p><b>Action 8:</b> RM to contact Sarah Pittaway on how he can be involved in promoting study skills check. -- This is going to potentially fall into place during the 2<sup>nd</sup> REPStival.</p> <p><b>Carry Over</b></p>	RM	<p>Repstival 2 will be heavily focussed on Study Skills. Have not promoted Study Skills Check as much as I would have liked to.</p> <p><b>Carry Over.</b></p>
<p><b>Action 9:</b> NR to speak with Clement &amp; Casey about associating/combining both WorcStar &amp; Work Hard Play Hard together. --- WorcStar is now live on the website.</p> <p><b>Carry Over</b></p>	NR	<p><b>No Update</b></p>
<p><b>Action 10:</b> LL &amp; SW to chase the universities progress on Report &amp; Support initiative and the best way to follow up with Tim Jones ---- SW spoken to TJ about this who is keen to launch the system despite resourcing concerns. He will discuss with CT.</p> <p><b>Carry Over</b></p>	LL/SW	<p>No Update. <b>Carry Over</b></p>
<p><b>Action 11:</b> LL to reach out to Liz-Davis Ward &amp; Sethu to</p>	LL	<p>Conversation has started.</p> <p><b>Complete</b></p>

see what welfare awareness we can do together to help support our health care & paramedic students.		
<b>Action 12:</b> (Calma-Tea Ideas) NR to reach out to student and arrange a meeting to discuss what they want to achieve from this idea and how we can support them. THB to be involved in discussion.	NR/THB	This student has now taken a leave of absence from studies. Another student has taken over responsibility for the idea. NR is looking to arrange a meeting with new student. <b>Carry Over</b>
<b>Action 13:</b> JA to add Calma-Tea to next Exec Agenda on 19 <sup>th</sup> November 2021 for approval.	JA	<b>Complete</b>
<b>Action 14:</b> NR find out intermural progress at next Sport Development Meeting.	NR	Brought up and sport development meeting. Conversation suggests this has gone quiet. <b>Carry Over</b>
<b>Action 15:</b> LL to email MD about having THB in attendance to Chamber of Commerce meeting.	LL	Email sent, had no response. LL to send another email. <b>Complete</b>
<b>Action 16:</b> NR to bring updates about struggling societies to next Exec.	NR	<b>Complete</b>
<b>Action 17:</b> JA to add struggling societies to next agenda.	JA	<b>Complete</b>
<b>Action 18:</b> RM & THB to keep in contact and monitor Paramedic Course.	RM/THB	RM & SW held a meeting with Liz DW and Tim J. All are working collectively to support the paramedic students. <b>Complete</b>
<b>Action 19:</b> RM to reach out to SG, see if there are any courses that may sit in the same boat as Archaeology, so the SU can best prepare itself to support students.	RM	Not yet completed. <b>Carry Over</b>

End of Matters Arising.

## 6. Approval Items

### Calma-tea - Arts and Mindfulness on Campus

The exec committee decided to postpone this item again. This is due to the student who was leading the idea has now taken a leave of absence in her studies. NR is arranging to speak to a new student who has now taken over.

**ACTION** - NR to make contact and arrange a discussion with the student who has taken over this idea.

### Eduroam or other WIFI provider in Tramps and Mode

THB explained the written explanation submitted for this idea. This idea was proposed as safeguarding/student safety opportunity to allow students access to the internet when they are in Tramps & Mode venues.

THB noted - that the likeliness that tramps or mode would be able to have Eduroam was slim as this isn't a UoW owned network. Although THB see's merit in the idea and doesn't see any issue in working with Tramps/Mode to provide a student accessible WIFI at their venues.

Vote to approval:

For - 3

Against - 0

Abstain - 0

Needs to go onto the next agenda for when the SU meets tramps. In December meeting.

**ACTION** - RC/LL to bring up student WIFI at the next tramps meeting.

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## 7. Active Policy & Ideas Update

### Active Policies

No update on Policies

### Active Ideas

- Recycling programme for hard to recycle waste (LL) - No Progress.
- Create a student medic volunteer (NR) - Put on hold due to issues facing students.
- Create a bookshelf swap on campus (LL) - As discussed in Matters Arising. Bookshelf now in the building, LL to display and dress bookshelf in SU open space.
- Women's Workout Hour (NR) - Working with university around what kind of offering this may look like.
- Campus Community Garden (LL/NR) - No Progress.
- Recycling bins at City Campus (Outside)- No Progress.

**ACTION** - JA to remind LL outside of Exec to contact facilities team about getting recycling bins at City.

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## 8. Supporting Societies

Jack Moore was invited into Exec to speak about supporting Societies



JM has been to Cardiff, where he spoke to other SUs. The bigger unions haven't done anything to support their societies and the consensus seems to be that they are happy to lose a couple of societies.

The work that WorcsU has done so far around support/development plans is more than what any other SU has done. No real new ideas came from what other SUs are doing.

- SocFromScratch starts in January.
- JM and NR are meeting with all societies with less than 12 members over the next few weeks to work on providing additional support.
- Applying for development funds - other SUs are in the same boat of having to encourage societies to apply for the funding - none are doing it off their own back.
- It seems that the level of service we offer is higher than a lot of other students' unions.

#### SOC Update

- Societies we have are quite active, got more members than they usually would
- Getting people to set up new societies is proving hard
- Film society now has got a full committee - came off the back of adopt a soc
- Paramedic society has over 200 members

SW - we may have to review how societies may be ran. Worried that society plummet may not go away.

THB - Something we could do in the future is look into micro-societies and how these could work at WSU.

**ACTION** - NR/JM to work with society groups to find out what issues are affecting them in gaining and engaging.


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## 9. Officer Updates:

### LL

- World mental health day success
- BHM was a success, small events which worked, party at tramps worked well, it was a really interesting event.

**ACTION** - LL/NR to reach out to ACS to do an event in The Hangar (take over event).

- International Men's Day - instead of doing a wellbeing event, didn't think men would attend. So, we put on some recreational sports. An array of sports mixed netball, quick cricket, volleyball and wheelchair basketball. Really good week, LL thinks we should do team sports.
  - THB glad that these events were happening, although we need to look at preparing and planning these ideas sooner. So, events can be more successful.
  - THB, I want officers to utilise Tom Mandall more as an officer team - it is his role to support you on these matters.
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- Biology & LGBTQ+ collaborative event - really active event, different event, presentation.

THB asked SW about booking the reception space -

**ACTION** - THB to contact mark around getting pop up space in reception.

Concerns raised around accessibility, functionality of Marquee.

**ACTION** - LL to contact Mark - the marquee isn't accessible. It needs upkeep, heaters etc. What can be done.

### RM

Survey update, first campus outreach went well. We're happy with our initial response in the survey but we'd like to get more still, going to plan another outreach to students.

Lecture Capture - working with Elaine around getting student opinions. Helen has contacted networks to get interviews - how it does/would impact students

THB, should we invite Elaine Swift to welfare and inclusion council?

**A TION** - LL/THB to invite ES to welfare and inclusion council.

**ACTION** - RM to attend Welfare and inclusion council to discuss lecture capture and benefits to students from certain demographics.

### NR

WorcStar has had its first winner - nominations have been working well. Club/Soc chairs may get more nominations (may have to review at a later date, as it was about acknowledging all members)

Survey Results came back - 61 responses. Finances, Budgeting, first time buyers Workshops

NR/SS to get students in front of those in charge of sports facilities to share their experiences of using those facilities.

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## 10. Campaign Updates

- LL no more than mentioned above.
- RM reached out to Bournemouth SU about cost of your future campaign. RM asked how WSU can get involved with them. Bournemouth SU were having a meeting, RM is awaiting an update.

**ACTION** - RM to organise a meeting with Clement about making our student body aware of the cost of your future campaign.

- NR Consent campaign starts next week - 2 workshops being done by university staff. 1 workshop is from bystander initiative.



- TeamWorc pledge to consent campaign - A-Z of consent
- NR & JR had a meeting with Paramedic society - they want to do a 24hr CPR event for REFRESHERS.

**ACTION** - NR reached out to Charlotte about Natasha's Law.

**ACTION** - LL to reach out to the anaphylactic society

**ACTION** - NR/LL to set up a meeting with JM to plan the next steps to start working on medical launch in refreshing.

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## 11. Managing projects and discussions with the university

- (LL) Gender Neutral Toilets - NR going to bring up at the University Audit Committee and LL will get it as an agenda item at the university EDI committee.

**ACTION** - LL to get agenda items added to - There needs to be a discussion on the EDI committee around buildings accessible - gender neutral toilets, prayer rooms and breastfeeding locations.

- **Gender Neutral Toilets** - THB - there is a feeling in the university that we are becoming more left wing and that students in the LGBTQ+ community are being militant and demanding - LL didn't agree with the perceptual views of the university at the meeting.

**ACTION** - SW/LL to contact Tim Jones about comments that LGBTQ+ community were being militant or demanding.

- **RM had a learning spaces meeting** - there isn't enough space for students to study/lecture when lessons go from online to in person straight after. RM got a meeting with Chris Garrett about how we can move forward around advertising spaces to students.
  - **THB breastfeeding** - Lucy fed back to Tim that her and Gordon are working on this matter. They're looking into options to provide locations for students across campuses. Immediate Action - Bredon is undergoing a facelift, new bed/furniture tidy etc.
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## 12. Current Student Issues

- SW wants to note that there are still ongoing issues with football and their discipline - Some serious sanctions may come aight from the issues.
- SW worried about the number of students who are getting/claiming to be spiked.
- Petition to get rid of glass bottles at Tramps. Tramps aren't bag searching, not checking student IDs.
- THB - lack of interest from student representatives in proposing policy motion at council sub committees and student council.

**ACTION** - SW to raise the bottle incident in the upcoming Tramps x WSU meeting.

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13. AoB

No Additional Business.

**Actions**

<b>Actions</b>	<b>Owner</b>
<b>Action S1.1:</b> May Exec - VPE to work with and maintain liaison with Caryn Thorogood around a new Fit to Study policy. THB to ask Kate Gynn to go through Fit to Study Policy with RM. <i>No update, haven't spoken to Caryn since last Exec. But reminded her last time to consult us before the policy goes to LTSEC.</i> <b>Carry Over.</b>	RM
<b>Action S1.2:</b> May Exec - THB rework the proposal for associate membership for August exec meeting over summer. <i>No Update.</i> <b>Carry Over</b>	THB
<b>Action S1.3:</b> LL to pick back up Recycling Programme for Hard to Recycle waste post welcome week. <i>No Update.</i> <b>Carry Over</b>	LL
<b>Action S1.4:</b> LL to contact Sabrina Jones (Staffs SU) about potential pronoun workshops for this year if not for future planning. <i>Pronouns are a discussion item at the next W&amp;IC, looking at how we can implement pronouns at UoW/WSU. LL hasn't reached out to Sabrina as of yet.</i> <b>Carry Over.</b>	LL
<b>Action S1.5:</b> RM to contact Sarah Pittaway on how he can be involved in promoting study skills check. <i>Repstival 2 will be heavily focussed on Study Skills. Have not promoted Study Skills Check as much as I would have liked to.</i> <b>Carry Over.</b>	RM
<b>Action O1.1:</b> NR to speak with Clement & Casey about associating/combining both WorcStar & Work Hard Play Hard together. --- WorcStar is now live on the website. <b>Carry Over</b>	NR
<b>Action O1.2:</b> LL & SW to chase the universities progress on Report & Support initiative. SW spoken to TJ about this who is keen to launch the system despite resourcing concerns. <i>No Update.</i> <b>Carry Over</b>	LL/SW
<b>Action O1.3:</b> LL to reach out to Liz-Davis Ward & Sethu to see what welfare awareness we can do together to help support our health care & paramedic students.	LL
<b>Action O1.4:</b> (Calma-Tea Ideas) NR to reach out to student and find out what and how we can achieve this. <i>This student has now taken a leave of absence from studies. Another student has taken over responsibility for the idea. NR is looking to arrange a meeting with new student.</i> <b>Carry Over</b>	NR/THB
<b>Action O1.5:</b> NR find out intermural progress at next Sport Development Meeting. <i>Brought up and sport development meeting. Conversation suggests this has gone quiet.</i> <b>Carry Over</b>	NR

<b>Action O1.6:</b> RM to reach out to SG, see if there are any courses that may sit in the same boat as Archaeology, so the SU can best prepare itself to support students. <i>Not yet completed.</i> <b>Carry Over</b>	RM
<b>Action N1.1:</b> NR to make contact and arrange a discussion with the student who has taken over this idea.	NR
<b>Action N1.2:</b> RC/LL to bring up student WIFI at the next tramps meeting.	RC/LL
<b>Action N1.3:</b> NR/JM to work with society groups to find out what issues are affecting them in gaining and engaging.	NR
<b>Action N1.4:</b> LL/NR to reach out to ACS to do an event in The Hangar (take over event).	LL/NR
<b>Action N1.5:</b> THB to contact mark around getting pop up space in reception.	THB
<b>Action N1.6:</b> LL to contact Mark - the marquee isn't accessible. It needs upkeep, heaters etc. To see what can be done.	LL
<b>Action N1.7:</b> LL/THB to invite ES to welfare and inclusion council	LL
<b>Action N1.8:</b> RM to attend Welfare and inclusion council to discuss lecture capture and benefits to students from certain demographics.	RM
<b>Action N1.9:</b> RM to organise a meeting with Clement about making our student body aware of the cost of your future campaign.	RM
<b>Action N1.10:</b> NR to reach out to Charlotte about Natasha's Law.	NR
<b>Action N1.11:</b> LL to reach out to the anaphylactic campaign.	LL
<b>Action N1.12:</b> NR/LL to set up a meeting with JM to plan the next steps to start working on medic volunteer launch in refreshing.	NR/LL
<b>Action N1.13:</b> LL to get agenda items added to - There needs to be a discussion on the EDI committee around buildings accessible - gender neutral toilets, prayer rooms and breastfeeding locations.	LL
<b>Action N1.14:</b> SW/LL to contact Tim Jones about comments that LGBTQ+ community were being militant or demanding.	SW/LL
<b>Action N1.15:</b> LL to raise the bottle incident in the upcoming Tramps x WSU meeting	LL