

**WSU Executive Committee Minuets** Friday 17/10/2023 at 9:30 (TEAMS)

	ITEM	Owner
1.	Welcome & Introductions	AL
2.	Apologies	AL
3.	Declaration of interest	AL
4.	Minutes of previous meeting	AL
5.	Matters arising	AL
<b>Approval Items</b>		
6.	Society Approval -Worcester SSAGO - Rock/Alternative  Club Approval - Gym	IP
<b>Reporting Items</b>		
7.	Active Policy & Ideas Updates	Officers
8.	Officer Objective Update	Officers
9.	Additional Campaign Updates	Officers
<b>Discussion Items</b>		
10.	Current Student Issues	All
11.	Update on Relevant Projects and Discussions with the University	All
12.	NUS Constitution Cap Vote	AL/Officers
13.	NUS Reform Vote	AL/Officers
<b>Any Other Business</b>		
16.	AOB	AL/All

Minutes

### 1.0 Welcome & Introduction

AL welcomed all members to the September Executive Committee. Al welcomed HH to the first part of the meeting to assist with society approvals.

### 2.0 Apologies

Apologies received from SJ.

### 3.0 Declaration of Interest

No declarations declared.

Note from SW regarding officer/student relationships, and recognition to clarify where declarations are needed.

### 4.0 Minutes of Previous Meeting

The committee reviewed the minutes of the previous meeting in August and then took a vote to approve:

For - 2

Against - 0

Abstain - 0

The minutes from the Executive Committee on 18<sup>th</sup> August are approved.

### 5.0 Matters Arising

Actions	Owner	Update
<b>Action June.01:</b> GA to handover work with Josh Bowman, TJ to renovate Jenny Lind spaces to SJ	SJ	Hand over was done. TJ met with JB. Weakness on campus acknowledged. Chapel will not be used for teaching going forward. Possible wellbeing/ prayer area to be added, but this has not been confirmed. TJ admitted bunker computer room not fit for purpose, Jenny Lind getting rejuvenated. No timeframe yet. Prayer space in St Johns may also be in future.  <b>Completed</b>
<b>Action June.02:</b> SJ to keep abreast of how things are progressing with the decolonisation Working Group in LTSEC meetings and hold the Group to account	SJ	Decolonisation Working Group has changed from working group to forum. SJ is part of the forum. Wants to change perception on decolonisation to leaning environment not just leaning. Focus

		<p>on challenging and voices not heard. Group is self is not currently diverse in its membership. The forum will have joint meetings with freedom of expression group when that group is implemented. SJ asking for addition of more diverse people to the forum, or at least have meetings with more diverse groups, which has been accepted.</p> <p><b>Completed</b></p>
<p><b>Action June.03</b> AL to update Exec Committee following next Fees, Bursaries and Scholarships Committee.</p>	AL	<p>Most rates staying fixed, luxury item rates increasing. Saver menu may be changing. Cost of some food items have increased causing issues. Some food has been acknowledged as being unappealing and changes will be investigated.</p> <p><b>Completed.</b></p>
<p><b>Action June.04:</b> IP to contact student regarding varsity tickets to say that the SU is discussing ticket options and their ideas are something the team will be looking into.</p>	IP	<p>IP emailed student saying idea is being discussed. Not a current focus but will be mentioned at next varsity meeting and discussed with University of Gloucestershire. Intention to branch out students to events while retaining value.</p> <p><b>Ongoing</b></p>
<p><b>Action June.05:</b> AL and IP to contact student regarding committee Bursary idea to update that whilst the SU is trying to implement this for Networks, this wouldn't be possible for all the clubs and Societies.</p>	AL/IP	<p>AL has not contacted. IP has not contacted</p> <p><b><u>ACTION</u> carried to next meeting</b></p>
<p><b>Action June.06:</b> AL to reach out to Presidents at other Universities and whether they would be happy to provide more information about how they make their International Hardship funding work as UoW is saying it is not possible.</p>	AL	<p>University now thinks this possible. Board of governors behind idea.</p> <p><b>Completed</b></p>
<p><b>Action June.07:</b> RC to feedback issues with quality of food at next meeting with Chartwells</p>	RC	<p>RC did not attend meeting.</p> <p><b><u>ACTION</u> carried to next meeting</b></p>

<p><b>Action June.08:</b> SJ to contact Tim Jones regarding teaching moving from Bredon to Jenny Lind and that some students are not happy with the lack of communication.</p>	<p>SJ</p>	<p>Pushback from Tim Jones. Students are being moved to Jenny Lind, including art house, which is not fit for purpose. SJ met Simon Hardy met with, an email was meant to go out to students, but did not. Students requiring to move will be referred to housing advice line if needed. 203 students not yet aware they are moving. Issue of mobility and access raised by SJ.</p> <p><b>Completed</b></p>
<p><b>Action June.09:</b> IP to bring issue of mental health support for students on committee to the first SU Activities meeting to add into September committee training</p>	<p>IP</p>	<p>Developed and committee training has been planned. Mental health angle has been covered in training as well as EDI. 'Solve the scenario' part of training.</p> <p><b>Completed</b></p>
<p><b>Action June.10:</b> Introductory meeting to be set up with PVC Academic and the Officers.</p>		<p>Meeting with PVC Academic and the Officers was set up and completed.</p> <p><b>Completed</b></p>
<p><b>Action June.11:</b> Student Council to be added as a discussion on the next Executive Committee agenda</p>		<p>Student Council has been added as a discussion item to this meeting agenda.</p> <p><b>Completed</b></p>
<p><b>Action July.01:</b> IP to source and share clarification from newly proposed Cultural Festivals Society with Exec to confirm approval.</p>		<p>Email has been sent, did not hear back, sent another email and still not response however it is summer</p> <p><b>Ongoing</b></p>
<p><b>Action July.02:</b> IP to confirm and circulate with Exec that Dodgeball Club will play sport to confirm approval of new club.</p>		<p>IP believes this has now been added</p> <p><b>Completed</b></p>
<p><b>Action July.03:</b> RC will check for existing money from any previous Dodgeball Club.</p>		<p>There is money and this information has been passed on</p> <p><b>Completed</b></p>

<p><b>Action July.04:</b> ARE to review the current policy document. Proposed waiting on this item. There is an upcoming meeting to discuss policies and a revised document will be brought to Exec meeting in August 2023.</p>		<p><b>Completed</b></p>
<p><b>Action July.05:</b> Exec to keep on top of city campus refurbishment.</p>		<p>Nothing has been heard since last meeting. Officers to take trip next month to see themselves/ gain more info. SJ says nothing has changed in Jenny Lind.</p> <p><b>ACTION:</b> Officers to visit city campus themselves to see what's happening regarding refurbishments</p> <p><b>Ongoing</b></p>
<p><b>Action July.06:</b> ARE to ensure all SC &amp; EC meetings 2023/24 are in-person.</p>		<p><b>Completed</b></p>
<p><b>Action July.07:</b> VP to provide SJ with refreshments quote for 2023/24 SC &amp; EC meetings to request funding from AJ.</p>		<p>VP has not sent quotes but as AJ is not going to be around for foreseeable future this need to be revisited in regards to budget</p> <p><b>ACTION:</b> VP to provide SJ with refreshments quote for 2023/24 SC &amp; EC meetings</p> <p><b>ACTION:</b> SJ to find where funding may be coming from in AJ absence</p> <p><b>Ongoing</b></p>
<p><b>Action July.08:</b> ARE to ask ASB to make a meeting with KB re: sustainability network.</p>		<p><b>Completed</b></p>
<p><b>Action July.09:</b> SW requested Networks to be added to next meeting agenda.</p>		<p><b>Completed</b></p>
<p><b>Action July.10:</b> AL to speak to TJ about network bursary benchmarks.</p>		<p>ARE and SW have spoken to TJ and no real benchmarks given, but ARE and SW know what data they desire to capture</p> <p><b>Completed</b></p>

<p><b>Action July.11:</b> AL and IP to contact student regarding committee Bursary idea to update that whilst the SU is trying to implement this for Networks, this wouldn't be possible for all the clubs and Societies.</p>		<p>Email sent</p> <p><b>Completed</b></p>
<p><b>Action July.12:</b> RC to feedback issues with quality of food at next meeting with Chartwells</p>		<p>There has not been a meeting with Chartwells since last meeting</p> <p><b>ACTION:</b> RC to feedback issues with quality of food at next meeting with Chartwells</p> <p><b>Ongoing</b></p>
<p><b>Action July.13:</b> ARE request hidden costs data from advice Service.</p>		<p><b>Completed</b></p>
<p><b>Action August.01:</b> Officers to visit City Campus themselves to see what's happening regarding refurbishments</p>		<p>Nothing is happening. Updates from TJ, he is also not happy with city campus and is putting forward a proposal to refurbish Jenny Lind (and possible rest of city campus too)</p> <p><b>Completed</b></p>
<p><b>Action August.02:</b> VP to provide SJ with refreshments quote for 2023/24 SC &amp; EC meetings</p>		<p>From the quote provided refreshments were deemed too expensive for every ED and SC. Instead going to focus on catering specific meetings, such as SC before Christmas.</p> <p><b>Completed</b></p>
<p><b>Action August.03:</b> SJ to find where funding may be coming from in AJ absence</p>		<p>Since the last Exec in August where this action arose, AJ is now back.</p> <p><b>Completed</b></p>
<p><b>Action August.04:</b> RC to feedback issues with quality of food at next meeting with Chartwells</p>		<p>SJ invited to next Chartwells meeting, as Chartwells are not listening to RC</p> <p><b>Completed</b></p>

<p><b>Action August.05:</b> IP to send follow up email to Oriental Society about questions surrounding name, and how the SU can work with to help educate around the word and its history.</p>	<p>Sent email update. Soc was understanding, name hasn't changed, Su continuing to provide support.</p> <p><b>Completed</b></p>
<p><b>Action August.07:</b> IP to talk to HH to get more information and get clearer aims from Professional Policing. Society response needed before 1<sup>st</sup> September.</p>	<p>Aims updated.</p> <p><b>Completed</b></p>
<p><b>Action August.08:</b> VP to sort out 'Active Polices' item for future Exec.</p>	<p><b>Completed</b></p>
<p><b>Action August.09:</b> Exec to stay aware of how university is interacting with students who remain on campus over the summer.</p>	<p>TJ more courses over the summer to bring in students. Al fed back around catering. SW spoken to TJ about an end of year picnic for nursing students.</p> <p><b>Completed</b></p>
<p><b>Action August.10:</b> ARE to message officers about Strengthscope.</p>	<p><b>Completed</b></p>
<p><b>Action August.11:</b> SJ to contact AJ around making SVA voting member of AROG and communicate around new minuting secretary.</p>	<p>No progress, university EA are busy, will be reviewed in future</p> <p><b>ACTION CARRIED</b></p>
<p><b>Action October.01:</b> SJ to contact AJ around making SVA voting member of AROG and communicate around new minuting secretary.</p>	<p><b>ACTION CARRIED</b></p>
<p><b>Action October.02:</b> IP to go back to Med Soc to complete/refine constitution</p>	<p>Med Soc now email approved</p> <p><b>Completed</b></p>
<p><b>Action October.03:</b> AL to share open mic idea with hanger</p>	<p><b>Completed</b></p>
<p><b>Action October.04:</b> IP to talk to VP to know more about Keele's Student Sex Worker Toolkit.</p>	<p>Had a meeting with VP and Bobbie Par from Keele SU around the toolkit.</p> <p><b>Completed</b></p>

<b>Action October.05:</b> IP to set up student committee to discuss Summer Ball/TeamWorc Awards		Summer ball to go ahead, more discussions around Team Worc awards to be had.  <b>Completed</b>
<b>Action October.06:</b> ARE and SJ to complete BoG Report		<b>Completed</b>
<b>Action October.07:</b> SJ to clarify deadline for sending BoG report.		<b>Completed</b>
<b>Action October.08:</b> VP to put dates in diary 3 weeks before the BoG report is due.		VP asked for Clarification on relevant dates. Al to give dates.  <b>Ongoing</b>
<b>Action October.09:</b> AL to complete community reports.		No report needed yet. Last community forum questioned why we were not doing green impact this year, Green Party Councillor wants to meet with AL over how to support our green work. Only worry from Al is potential of showing political bias.  <b>Completed</b>

## 6.0 Approval Items

### Society Approval

- Worcester SSAGO

IP explained Worcester SSAGO. RC raised concern of DBS. IP will raise with the society. SW asked IP to get in touch with Endsleigh and Warwick SU for further information about this society. Need to be clear how the society will follow the guidance of an external organisation within the SU's constitution. IP to check the issues around DPS before approval.

**ACTION:** RC to contact Endsleigh regarding SSAGO DBS/Insurance.

**ACTION:** IP to contact Warwick SU and ask if she can see their constitution for their SSAGO society.

**ACTION:** SW to follow up with SS around societies/clubs affiliated with external organisations and how this is presented in constitutions.



- Rock/Alternative

IP explained RockSoc. AL asked about any plans for hanger takeovers, IP said they had mentioned running events like this in the future. AL raise they have an aim for social events but no social sec as part of their committee. **ACTION:** IP will check this with the society.

For - 2

Against - 0

Abstain - 0

Approved

### Club Approval

- Gym

IP explained the Gym Club proposal. IP confirmed it is a club proposal (not a society) because they are wanting to do more practical elements within the group. SW asked what gym are they proposing to use. IP confirmed they want to use the gym on Severn Campus. AL raised a concern around lad culture, and it develops into personal training (PT) without qualifications., to be considered for the development of the club. IP confirmed this was raised, and the club have been informed they cannot be PT or do PT sessions without qualifications which the club have agreed with. SW raised that most clubs have a coach, so do gym need one. AL suggested a potential later development. SW asked if a membership to university gym should be added to the constitution. **ACTION:** IP to discuss this with activities team/the society.

For - 2

Against - 0

Abstain - 0

Approved

## **7.0 Active Policy and Ideas Updates**

### **7.1 Ideas Forum**

One idea has 27 votes so has passed to exec: "Elizabeth Garrett Anderson Building 24 hour access"

For - 2

Against - 0

Abstain - 0

Approved by Exec



An update was given on the ideas form and active ideas.

## **7.2 Active Policies**

Updates were given on the following active policies:

Accessible communication: Disabled Students Network have met with university comms department where staff explained their policies. The network gave recommendations that were well received.

Toilets: Disabled Students Network met with TJ, LS and AL. Discussion was had about toilet signage being consistent across campus. University agreed to add brail, colour contrast and consider height of signs. Language on the signs will mostly be changed to 'Accessible single stall toilet'. Will be fed back to rest of the network. University is also going to update campus maps with information on toilets/locations. University will explore campus maps on MyWorc. TJ confirmed "this is the year we sort the toilets". Also have been taking to 'boys need bins too' initiative.

TeamWorc name change on the TeamWorc agenda (ACTIONED).

New education council positions on Student council will be filled next Education council (ACTIONED).

New tab on policy tracker for live but completed policy (ACTIONED).

### Policies going to W&IC-

- Race Equality Week
- Guarantors

### Policies going to EC-

- Right to choose
- Recorded Lectures

### Policies going to TWC-


- Committee First Aid/Life Support

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## **8.0 Officer Objective Updates**

AL:

Cost of living: slow on donations but Chartwell/facilities are helping keep it accessible. Campus shop have been giving regular donations. SU drive meeting to take place next week.



Breakfast club relaunched, went well. One due to take place next week at Medical School, and one at SU around Christmas. Focus will be on Jenny Lind/St Johns in Semester 2.

Heygirls sanitary products are now on all campuses.

International hardship fund: Having some progress, NS/TJ doing a proposal paper for UEB.

Improving facilities: Consultation of prayer spaces is finished, university EDI committee will take place soon where this can be discussed, student voice encouraged on the forum. University very open to suggestions.

Networks: bursary deadlines have been solidified.

TeamWorc EDI video: 'TeamWorc council' name change has been approved. Video planning is underway for new TeamWorc video. EDI/Diversity big focus.

SJ:  
N/A

IP:  
Consent campaign: Now finished. Despite lower engagement than wanted, many clubs and societies got involved in the conversations and the resources are now on the website.

Extracurricular/ Give it a go week: Will take place W/C 22<sup>nd</sup> January, IP will be updating TWC next week. Also includes networks, RAG and volunteering.

Societies: Planning meeting soon about battle of the socs. Societies seem more involved/more collaborative.

Sport kit recycling: Any useable old kit can be donated and used for rec sports, can get donations from students.

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## **9.0 Additional Campaign Updates:**

International student attainment raised in WonkHE, is this something for officers to investigate.

**ACTION:** Officers to ask the university about this and how Worcester fares.

**ACTION:** Officers will have a discussion with AROG in next meeting around what data we use to shape objectives.

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## **10.0 Current Student Issues:**

### Issues raised in Rep Forum

Teaching Spaces are not adequate. Accessibility issues, over capacity, arena teaching space not suitable with noise/acoustics.

Parking an ongoing concern. Students can't buy permits, but they are sold first come first served to try and avoid lack of spaces/overselling.

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## **11.0 Update on relevant projects & discussions with the University.**

Course experience survey questions - happy for SU to have 4 questions however not sure if splitting questions is still the right idea. Need conformation on the AR questions. ARE suggested we copy NSS on Reps/keep what is already in the survey to ensure it is comparable year-on-year.

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## **12.0 NUS Constitution Cap Vote**

NUS wanting to reduce block grant contributions. **ACTION:** SW and AL to discuss.

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## **13.0 NUS Reform Vote**

NUS are proposing to split via nations and are exploring different membership structures. They are also looking at the liberation collective. Consultation closed 8<sup>th</sup> 2023 December, workshop can also be booked.

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## **14.0 AOB**

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## ACTIONS

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**Action July.01:** IP to source and share clarification from newly proposed Cultural Festivals Society with Exec to confirm approval.

**Action July.05:** Exec to keep on top of city campus refurbishment.

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**Action October.08:** VP to put dates in diary 3 weeks before the BoG report is due.

**ACTION November.01:** RC to contact Endsleigh regarding SSAGO DBS/Insurance.

**ACTION November.02:** IP to contact Warwick SU and ask if she can see their constitution for their SSAGO society.

**ACTION November.03:** SW to follow up with SS around societies/clubs affiliated with external organisations and how this is presented in constitutions.

**ACTION November.04:** IP to check with RockSoc regarding no Social Sec position on committee.

**ACTION November.05:** IP to discuss whether Gym club would require a membership to the University gym with activities team/the society.

**ACTION November.06:** Officers to ask the university about how Worcester fares in international student attainment (following WonkHE article).

**ACTION November.07:** Officers will have a discussion with AROG in next meeting around what data we use to shape objectives.

**ACTION November.08:** SW and AL to discuss NUS wanting to reduce block grant contributions.