

**WSU Executive Committee Agenda Monday 15<sup>th</sup> January (SU012)**

	ITEM	Owner
1.	Welcome	AL
2.	Apologies	AL
3.	Declaration of interest	AL
4.	Minutes of previous meeting	AL
5.	Matters arising	AL
<b>Approval Items</b>		
-	Society Approval - N/A	IP
<b>Reporting Items</b>		
6.	Active Policy & Ideas Updates	Officers
7.	Officer Objective Update	Officers
8.	Additional Campaign Updates	Officers
<b>Discussion Items</b>		
9.	Current Student Issues	All
10.	Update on Relevant Projects and Discussions with the University	All
11.	Committee Recruitment (Clubs and Socs)	SW
<b>Any Other Business</b>		
10.	AOB	AL/All

## Minutes

### **1.0 Welcome**

AL welcomed all members to the January Executive Committee.

### **2.0 Apologies**

Apologies from RC

### **3.0 Declaration of Interest**

No declarations declared.

### **4.0 Minutes of Previous Meeting**

The committee reviewed the minutes of the previous meeting in December and then took a vote to approve:

For - 2

Against - 0

Abstain - 0

The minutes from the Executive Committee on 20.12.23 are approved.

### **5.0 Matters Arising**

<b>Carried Over Actions</b>	<b>Owner</b>	<b>Update</b>
<b>Action July.05:</b> Exec to keep on top of city campus refurbishment.	All	<b>ACTION:</b> AL to follow up with TJ about city campus refurbishment  ○ Carrying over due to cancelled meetings from TJ
<b>Action July.12:</b> RC to feedback issues with quality of food at next meeting with Chartwells.	RC	<b>ACTION:</b> AL to raise in Student Council as a standing agenda item
<b>ACTION November.07:</b> Officers will have a discussion with AROG in next meeting around what data we use to shape objectives.	All	<b>COMPLETED.</b>

<b>Action October.01:</b> SJ to contact AJ around making SVA voting member of AROG and communicate around new minuting secretary.	AL/ARE	<b>COMPLETED.</b>
<b>ACTION December.01:</b> Elizabeth Garret Building Access - AL to follow up with TJ in the new year on progress regarding CCTV.	AL	<b>Action:</b> Al to continue to follow this up with Tim Jones and Tom Taylor
<b>ACTION December.02:</b> IP to follow up with M&C about TeamWorc TV schedule/video and timeline, consider timing in line with Varsity (more content during Varsity)	IP	<b>COMPLETED.</b>
<b>ACTION December.03:</b> Discussion around location for the community cupboard. AL to consider a new location or approach (combination approach with H&A) in the new year.	AL	<b>Action:</b> IP to locate a box for donations to be received when welcome desk is closed. <b>Action:</b> IP to speak to speak to clement and the marketing team about bags that will be kept behind welcome desk for an emergency when the cupboard is empty
<b>ACTION December.04:</b> IP to look at various grants (Worcester community grant and national lottery grant) for funding towards CoL objective or any relevant campaigns/developments.	IP	Ongoing progress  <b>Action:</b> AL and IP to discuss together after reviewing independent
<b>ACTION December.05:</b> AL to start looking at other campuses and prayer space, and open student consultation in the new year.	AL	<b>Action:</b> AL to speak to the university again and see where this is at and their plans for other campuses

<p><b>ACTION December.06:</b> SW updated that Val Yates had previously discussed with SJ what would a good suite of academic societies look like and how do we create them. IP to continue this work and follow up with HH.</p>	<p>IP</p>	<p><b>Action:</b> IP to have a meeting with HH to discuss a plan for academic societies.</p>
<p><b>ACTION December.07:</b> AL &amp; IP to regularly review and update objectives log.</p>	<p>AL &amp; IP</p>	<p><b>COMPLETED.</b></p>
<p><b>ACTION December.08:</b> Student Voice Conference idea -AL to consider next semester.</p>	<p>AL</p>	<p><b>COMPLETED.</b></p>
<p><b>ACTION December.09:</b> IP to let CS know about the issues raised around WSU website.</p>	<p>IP</p>	<p><b>COMPLETED.</b></p>
<p><b>ACTION December.10:</b> IP to circulate summary document for RAG Constitution and RAG Role Review to the group and email resolution will be conducted.</p>	<p>IP</p>	<p><b>COMPLETED.</b></p>

## 6.0 Active Policy and Ideas update

AL provided a verbal update on Active policies and Ideas update

### 6.1 Active Policy

- Multiple exams on the same day - AL contacted KP who responded to explain that they have done everything they can to minimise there being multiple exams on the same day (only 32 have two exams on the same day out of 1,258 examinations).

- University grading and Postgraduate Application Support - Gemma Allcott was contacted for an update (VPE 2023-2023). GA explained that this has been looked into by THB and RM (VPE 2021-2022) and that the University would not change the grading system but would support any student who needed it with their postgraduate applications and providing their grades.
- Module Withdrawal Procedure- Gemma Allcott was contacted for an update. At the time of GA being in office students from the business school were experiencing frustration with module withdrawals, as were university staff. Recently AL has followed up with Marie Stowell who has said they will investigate any cases that get brought to the SU.
- Mental Health - There is no current policy, and it may experience a delay due to staffing concerns in the University. **Action:** Sophie Williams to discuss progress and plans for the mental health policy with Claire Neild.
- Incorrect Terminology Policy - **Action:** AL to take Incorrect Terminology Policy to University EDI Committee when it takes place.
- Email name change - The University lost its funding for the software needed. Chris Garrett will continue to update AL on the progress.

## 6.2 Ideas Forum

- Seat Reservation for big lectures - currently has 1 vote.

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## 7.0 Officer Objective updates

AL & IP reviewed the officer objectives log. AL also reviewed SJ objectives that they will be covering and provided updates. Actions resulting from objectives review as follows:

- **Action:** Al to communicate with the Cathedral regarding them distributing Sanitary products and how they can support each other.
- **Action:** IP to introduce a donation box beside the community cupboard for times when welcome desk is closed and ensure donations are still received.
- **Action:** AL to discuss the hardship fund in TJ/Officer catch up to ensure the hardship fund for international students is put in place despite Caryn Thorogood having left the university and Tim Jones' upcoming departure.
- **Action:** IP to follow up with Emma from Warwick following an unsuccessful meeting (absence from Emma) to continue to look into Trans inclusion in sport.
- **Action:** IP to set a meeting with HH to plan and organise Battle of the Socs
- **Action:** IP to continue to write article for WonkHe about consent week and ask Livia from WonkHe in the next catch up whether there could be space to share about the Repair Café and Race Equity week.

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## 8.0 Additional Campaign Updates:



- Student Voice Conference - **Action:** AL to plan conference with ARE, ML, Reps and Networks
- Give it a go week is progressing well - IP has decided which clubs and socs she will visit for marketing content and will get photos of those she can't get to
- Varsity - IP has completed a huge amount of work towards this campaign and is now waiting for final checks from Paige (Activities and Opportunities Officer from Gloucester) and the staff Team for Worcester.

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## 9.0 Current Student Issues

### Student Complaint

- Exec are aware that feedback from the school was given to the Postgraduate lecturer who received a student complaint. AL and SJ met with Peter Seville and no further complaints or issues have been raised. Exec are happy with what has been done on this matter.

### Progress week

- Progress week will continue for current students and new students will not have progress week. The university has two proposals which were shared by AL with has shared with department reps (deadline end of this week to share feedback). Feedback received so far was positive. Kevin Pickess has said he will meet with students if any want to discuss this further.

## 10.0 Update on Relevant Projects and Discussion with the University

No discussions since last meeting

Sophie Williams suggested that AL and IP discuss the future following Caryn Thorogood's departure and Tim Jones's upcoming departure. **Action:** AL and IP to discuss the future with the departure of both Tim Jones and Caryn Thorogood in Tim Jones/Officers catch up and UW/SU

## 11.0 Committee Recruitment

Following shared practice at a BUCS meeting SW wanted to discuss whether it would be better practice for WSU to recruit and interview committee members. The need for student consultation was highlighted. This idea was felt to be a good suggestion for supporting improving the student behaviour within sports and societies and their committees by giving them more of an official and responsible role and preventing committee elections being 'popularity contests. AL did express concern due to the absence of RON without a democratic election process and students may appear to be

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excellent in a staff interview but may not reflect their actual relationships with club and society members. Concern was also raised around the process mirroring that of networks who receive payments through a bursary. Issy felt this was a positive step and provided anecdotal context from her experiences.

**Action:** SW to talk to Sophie Smith about committee recruitment being added to a Student Activities Council

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## 12.0 AOB

### No submitted AOB

### In the meeting AOB:

- ARE made a request, supported by ML for Yorkshire tea!
- Katie from Aerial fitness has been incredible (recommended by Matt) and has been working with other clubs and doing a lot within her role. Exec and student activities to keep her on the SU's radar for committee member of the year and IP recommend her for SU leadership elections.

Meeting ended.



## ACTIONS

**Action July.05:** Exec to keep on top of city campus refurbishment. AL to follow up with TJ.

**Action July.12:** AL to follow up regarding student meeting and food quality/variety, to then feedback to SC.

**ACTION December.01:** Elizabeth Garret Building Access - AL to follow up with TJ in the new year on progress regarding CCTV.

**ACTION December.03:** Discussion around location for the community cupboard. AL to consider a new location or approach (combination approach with H&A) in the new year.

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**ACTION January.15:** Sophie Williams to discuss progress and plans for the mental health policy with Claire Neild.

**ACTION January.15:** AL to take Incorrect Terminology Policy to University EDI Committee when it takes place.

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**ACTION January.15:** AL and IP to discuss the future with the departure of both Tim Jones and Caryn Thorogood in Tim Jones/Officers catch up and UW/SU

**ACTION January.15:** SW to talk to Sophie Smith about committee recruitment being added to a Student Activities Council

**ACTION January.15:** AL to contact Rob Dudley about placement concerns.

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