

## Executive Committee

Date: 18.11.2024

Time: 15:00-16:30

Location: SU 012

<b>Members:</b>	<b>Staff Invited to Attend:</b>
<b>Chair:</b> Ruttuja Mane  <b>In Attendance:</b> Jack Lambert Elliot Atkinson Robert Cox Antonia Rossiter Eaglesfield  <b>Apologies Sent:</b> N/A	<b>Chairs Aid:</b>

**Commented [AR1]:** Do we know who from academic socs came/didn't come? Can we add in.

**Commented [AR2R1]:** Further to this, I think Kathryn Cobain has attended Ed Council both capacity as MedSoc Chair AND Medicine Department Rep - so her votes should have counted twice

	Agenda Item	Owner	Paper Attached
1.	Welcome & Introductions	RM	N/A
2.	Apologies	RM	N/A
3.	Declaration of Interest	RM	N/A
4.	Minutes of previous meeting	RM	N/A
5.	Matters Arising	RM	Yes
<b>Approval Items</b>			
6.	Club Society Approval - Taekwondo - Garlic Bread	All	Yes
<b>Reporting Items</b>			
7.	Update on Officer Objectives	Officers	N/A
8.	Active Policy & Ideas Updates	Officers/ARE	N/A
9.	Additional Campaign Updates	Officers	N/A
<b>Discussion Items</b>			
10.	Current Student Issues	All	N/A
11.	Update of Relevant Projects and Discussions with the University	All	N/A
12.	Outreach	All	N/A
13.	WBS Careers Fair	EA	N/A
<b>Any Other Business</b>			
14.	AOB	RM/All	N/A

### Minutes

<b>1.0 Welcome and Introductions</b>
RM Welcomed everyone to Executive Committee.

<b>2.0 Apologies</b>		
Apologies received from Sophie Williams.		
<b>3.0 Declaration of Interest</b>		
No Declarations of interest.		
<b>4.0 Minutes of Previous meeting</b>		
Minutes from the previous meeting approved. (October)		
<b>5.0 Matters Arising</b>		
<b>Actions from October meeting</b>	<b>Owner</b>	<b>Update</b>
<b>ACTION OCT 01:</b> JL to contact MD regarding the Dudley Campus webpage and how it is not user friendly and could be improved.	JL	Action rolled over to next meeting.
<b>ACTION OCT 02:</b> SW & Officers to discuss feasibility and logistics of having a community cupboard at city campus in a catch up. To arrange a catch up with the officers regarding this.	SW	Action rolled over to next meeting.
<b>ACTION OCT 03:</b> JL to action and update at next meeting.	JL	<b>Complete.</b>
<b>ACTION OCT 04:</b> JL to find other university's SHAG weeks and start getting meetings booked in	JL	<b>Complete.</b>
<b>ACTION OCT 05:</b> RM to look at Nottingham Trent University and Bristol UE regarding what they are doing for their Mental Health Charters. Take this to the next UWSU meeting.	RM	<b>Complete.</b>

<b>ACTION OCT 06:</b> RM to raise the Race Equality Campaign at the next EDI oversight groups.	RM	<b>Complete.</b>
<b>ACTION OCT 07:</b> ARE&JL to have a look at attending the Dudley Campus.	ARE&JL	<b>Complete.</b>
<b>ACTION OCT 08:</b> City Campus walls are very plain and need refreshments. RM to raise this at Campus development group.	RM	Action rolled over to next meeting.
<b>ACTION OCT 09:</b> EA to email ARCs regarding wall signage of Department Reps/Course Reps	EA	<b>Complete.</b>

#### 6.0 Club Society Approval

JL explained the 2 societies up for approval.

Taekwondo (For: 3 Against:0 Abstain: 0)  
 Garlic Bread (For: 3 Against: 0 Abstain: 0)

Both Societies Approved.

#### 7.0 Update on Officer Objectives

EA - Met with the timetabling team who will attend the next Education Council (Number 3) to discuss students' issues with the timetabling system.

Delivered Neurodiversity sessions in Course Rep training. Will also be delivering a neurodiversity session within the Voice Conference 2025.

The Second City Social is currently being planned for the objective to build a community of Reps.

Mental Health Objective - The communication around the mental health services that the University and the student union provide is not very clear to students.

RM - Breakfast with the SU is not getting the engagement they first desired.

JL - Hosted Diwali event in the hangar and an evening event in tramps for the objective of creating a vibrant and inclusive campus. Trialling tramps as a venue for future events. Gained engagement from students that would not normally attend tramps.

Attending weekly meetings with the events team to see what's coming up.  
 Welcome Fair and Welcome week feedback and student activities council.  
 What's On Tile - Met with Comms to look at a 'mock up' of the tile. Will take longer than first thought.  
 Varsity Programme - Meeting with Gloucester. Potentially wanting to add swimming and athletics to varsity.  
 SHAG Week - Met with Mollie and Kim and started to set this up. Has had a look at what companies we can get involved.  
 Looking at February for SHAG week.  
 RM - Careers - Has been having regular meetings with Julie from careers. The careers fair is no longer happening however the careers team are going to be in the hangar once a month at certain dates and times.  
 Advertising this from the SU marketing team.  
 Kitchen Korner - Pop up Kitchen Korner at City Campus in January.  
 RM has asked for donations from staff at the University.  
 Chartwells have donated food from the kitchen.  
 HeyGirls have said they are willing to provide period products.  
 Community Cupboard - Reach out to fellows for donations.  
 Lisa Stansbie has said she will speak to ULG members regarding the community cupboard and getting donations for this.

### 8.0 Active Policy & Ideas Updates

Mental Health Policy - **ACTION NOV 01: RM to research mental health policies at other Universities.**  
 EA - Recording of lectures - EA spoke to SM & LS.  
**ACTION NOV 02: EA to ask LS & SM what their comms plan is for letting students know about the recording on lectures.**  
 Exec Discussed the idea of Introducing language modules on the idea's forum.

### 9.0 Additional Campaign Updates

JL - Currently doing Movember.  
 RM - The University have a £5,000 budget for EDI.  
 EA - Student Voice Conference - Friday 17<sup>th</sup> January in Charles Hastings Building (CH 2008) 10:00-15:00.  
 - NUS Attending (Alex Stanley)  
 - WonkHe (Mack)  
 - 2 University Staff attending for a Neurodiversity session.  
 Potentially take headshots for students and have careers do a session on LinkedIn.

### 10.0 Current Student Issues

ARE - SW and ARE had a meeting with Mel Jarmen. The International experience is running through all meetings across the Student Union.  
 EA - Meeting with a department rep tomorrow (19.11) regarding RAPs and lecturers not reading them.

<b>11.0 Update of Relevant Projects and Discussions with the University</b>
No updates.
<b>12.0 Outreach</b>
JL & ARE - Attended Dudley campus for outreach. Did an SU breakfast, Intro to the SU and Help & Advice. EA Having discussions regarding the facilities at Dudley as one of the students brought to attention about there being no kettle etc.
<b>13.0 WBS Careers Fair</b>
EA - Careers fair happened on the 31 <sup>st</sup> of October. The fair was quiet. JL - Good for visibility.
<b>14.0 AOB</b>
No AOB.

**ACTIONS:**