

WSU Executive Committee Agenda

Monday 17/02/2023 at 09:30hrs (Online via MS Teams)

	ITEM	Owner
1.	Welcome & Introductions	AL
2.	Apologies	AL
3.	Declaration of interest	AL
4.	Minutes of previous meeting	AL
5.	Matters arising	AL
Approval Items		
6.	Society Approval <ul style="list-style-type: none"> - Psychology Society* - The Cosy Society* - Book Club Society* Sport Approval <ul style="list-style-type: none"> - Handball* 	ML
7.	Ideas Forum Approval <ul style="list-style-type: none"> - More accessible Defibrillators on campus 	GA
Reporting Items		
8.	Active Policy & Ideas Updates <ul style="list-style-type: none"> • Women's Workout Hour (ML/SS) • Open Facilities on Saturdays (AL) • Common room for students in the Jenny Lind Building (GA/AL) 	Officers
9.	Officer Objective Update	Officers
10.	Additional Campaign Updates	Officers
Discussion Items		
11.	Current Student Issues	All
12.	Update on Relevant Projects and Discussions with the University	All
Any Other Business		
13.	AOB	AL

Minutes

1.0 Welcome & Introduction

AL welcomed all to February Executive Committee.

2.0 Apologies

Apologies noted from:

- Antonia Rossiter-Eaglesfield (Interim Membership Engagement Manager)

No additional apologies received.

3.0 Declaration of Interest

No declarations declared.

4.0 Minutes of Previous Meeting

The committee reviewed the minutes of the previous meeting in January and then took a vote to approve:

For - 3

Against - 0

Abstain - 0

The minutes from the Executive Committee on 17th January 2023, were approved.

5.0 Matters Arising

Actions	Owner	Update
<p>Action July.04: At the next SU/Facilities catch up, officer team to bring up plans about spaces at Jenny Lind.</p> <p>Previous Update - These meetings were cancelled out of calendars and there has been no progress since.</p>	Officers	<p>No further update, no meeting.</p> <p>Exec wanted to merge this Action with December.01</p>
<p>Action December.01: Officers to draft an email to TJ, LB & CG about Jenny Lind and the space. Address conflicting messages and looking for a resolution to Jenny Lind spaces.</p>	Officers	Complete.
<p>Action December.02: GA to review what the open panel discussions look like post-Christmas.</p>	GA	<p>Students at ASM expressed their desire to question the university senior leadership team at some kind of forum, which ML raised at UW-SU. DG, TJ and AJ are willing to be involved. GA will make a proposal to DG, TJ and AJ and invite them to a forum this</p>

		semester. Consult with students over what they want this to look like and what topic?
Action December.03: JA to ask ARE to put together a presentation for next ALL STAFF MEETING around outcomes of speak week and plans/actions.	JA	Complete
Action December.05: GA/AL to arrange a meeting with Healthcare Head of Schools to look at how we support our students. This to involve Rob Dudley, Liz Davis-Ward & Tim Jones.	GA/AL	GA emailed RD and LDW and is liaising with their assistants to find a suitable time to meet. Hopefully WB 20 th or 27 th . GA will make sure AL is available.
Action January.01: AL to give an update to be provided at next exec about whether Saturday facilities have been open.	AL	AL has asked student groups to feedback but hasn't heard any direct feedback yet. Chartwells won't open facilities if there is 100 students or less expected on campus.
Action January.02: AL to ask Marketing to put Community Cupboard impacts update on our All Student email as well as Instagram and other socials.	AL	Marketing has put out social media relating to the impacts and a plea for donations.
Action January.03: Once TEF submission is complete, GA will catch up with Marie Stowell on progress of the group and see ask if VPE role could be involved in working group.	GA	GA didn't receive a reply from the original email and sent a follow up on 17.02.2023
Action January.04: Officers to update the progress column on officer objective document.	Officers	Complete
Action January.05: GA/Officers to invite Robin Walker for an additional meeting.	Officers	GA asked Gareth if Robin would be willing to meet to discuss CoL further, and potentially discuss APPG.
Action January.06: RC to follow up with clement that we as an SU are doing something on social media about holocaust memorial.	RC	Content went out across social medias. Complete
Action January.07: JA to set up a meeting about outcomes of student	JA	Complete

feedback at NSS discussions & outcomes. GA/ARE/JA		
Action January.08: Officers to continue to communicate to Tim Jones about ongoing concerns around the cost of food provided and that this is significantly higher than options at other Universities elsewhere.	Officers	Ongoing at catch ups. TJ states that they cannot possibly be any cheaper due to the amount they already subsidise Chartwell's and the University's financial situation.

6.0 Approval Items

6.1 Psychology Society*

It was noted that Psychology society had been approved in between executive meetings. This vote for approval took place via email.

6.2 The Cosy Society*

It was noted that The Cosy society had been approved in between executive meetings. This vote for approval took place via email.

6.3 Book Club Society*

It was noted that the Book Club society had been approved in between executive meetings. This vote for approval took place via email.

6.4 Biomedical Science Society

ML gave an explanation of the society submission and shared a copy of the constitution with the group.

Once the Executive had been briefed, the society submission was put to a vote of approval.

For: 3

Against: 0

Abstain: 0

The Biomedical Science society was approved on the 17th February 2023.

6.5 Handball Club*

It was noted that Handball sport had been approved in between executive meetings. This vote for approval took place via email.

7.0 Ideas Forum Approval

7.1 More Accessible Defibrillators on campus

This idea was published on the Ideas Forum by one of our School Reps. GA gave an overview that the Paramedic students/society wanted the University to register all defibrillators with the NHS circuit, so that they can be visible and accessible if the public and/or ambulance service ever need access.

ML: gave an update that the University are in the process of registering the defibrillators.

Students who submitted have been invited to speak to Gordon Reeves to allow them to share their thoughts. This conversation is also going to the people and culture committee.

Idea Passed.

8.0 Active Ideas Updates

8.1 Women's Workout Hour (ML)

The network has come back to ML and given her the preferred days and times. ML is going to share times with Stuart Greeves and hopes that things can get off the ground and running.

8.2 Open Facilities on Saturdays (AL)

Update given in Matters arising.

8.3 Common room for students at Jenny Lind Building (GA/AL)

Update given in Matters Arising.

9.0 Officer Objective Updates

AL:

- Community Cupboard
 - This objective is now **complete**.
 - Food donations are struggling at the moment.
 - There has been more 'non-food' donations recently.
 - Weekly email to staff
 - **ACTION:** RC to check how much money is left within the Officer budget.
 - AL is going to apply for the community grant in April.
- Gender Neutral Toilets
 - There has been no updates.
- Speak Week
 - This objective is now **complete**.
- Fortnightly Wellbeing Wednesday

- This has been removed as an objective.
 - Although AL is still going to look at redoing puppy walk and talks in the upcoming months.

GA:

- Open Panel Discussion
 - We hosted one in semester 1, unfortunately it didn't go as we originally planned.
 - At the upcoming objective review GA will look at how we progress Open Panel Discussions.
 - This will be a great opportunity for University senior management team to hear directly from students what they'd like from their experience.
- Decolonisation of the curriculum
 - The University have agreed to set up a group which will focus on included decol conversations.
- Rep Conference
 - This objective is now **complete**.
- Implement Rep Rewards
 - Currently reevaluating how the system is accessible to all students, some partner students cannot achieve due to accessibility and not all meetings being offered virtually.
 - GA needs to look at how these are awarded. Currently they are set up as digital certificates, GA noted that a physical print out may be a nice touch.

ML:

- RecSport
 - The recreational sport strategy has been shared, ML meeting with TJ/SG to discuss the impact.
 - RecSport festival took place on the weekend/
- Society Social
 - This objective is now **complete**.
- Employability Guide
 - ML met with ARE and are now looking at setting up a working group to make this come to fruition.
- Xmas Box/SU Drive
 - This objective is now **complete**.
- TeamWorc TV
 - TeamWorc TV going out featuring Cheerleading.
 - TeamWorc TV episode to feature 'What is TeamWorc'.
 - A Varsity round up episode will be recorded and released post Varsity.

Joint Objective:

- Self-Certification Mitigating Circumstances

- SW has asked TM to set up an initial meeting with GA/AL to start talking about this objective.

No further updates were given by the Officers.

10.0 Additional Campaign Updates

- Breakfast Club
 - An additional Breakfast club has been booked for the 20th February.
 - So far we have engaged with over 500 students through our clubs,
 - Future prospects to change Breakfast Club into a Lunch/Brunch style club.

No additional updates.

11.0 Current Student Issues

Welfare & Inclusion Council

- Dyslexia is being marked down for the spelling and grammar.
 - Despite having their declaration of disability forms provided at the beginning of the year.
- OFS Requirements
 - Impacts on students with learning difficulties.
 - Impact International students
 - **ACTION:** GA to reach out to Marie Stowell and Ann Jordan about if there are any issues facing students regarding grammar, spelling and punctuality. If so, look at adding as an AOB discussion item at LTSEC to discuss how the University are going to support the potential groups of students that may be affected.
- Providing more Disability Sport opportunities on campus.

Sociology Lectures Passed Away

- Cohort of 60 students who were quite close to lecturer may be affected.
 - Students have asked for their to be acknowledgement at Student Choice Awards.

Ramadan

- AL was approached by a student at the end of the ASM, asked about what the University is doing to support students around Ramadan.
 - **ACTION:** AL to raise with Tim Jones, what support is available to students during Ramadan.

No additional updates.

12.0 Update on relevant projects & discussions with the University.

Welcome Week

- SW wanted it noted that the SU aren't happy with the current format of Welcome Week 23 and that Graduation Week and Welcome week isn't something that is achievable

Dudley Campus

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- SW is attending a meeting next week about the development of Dudley campus, SW hopes there will be an update.
 - **ACTION:** JA to add Dudley Campus to the March Executive Committee.

13.0 AOB

No additional discussion.

ACTIONS

Action February.01: GA to reach out to Marie Stowell and Ann Jordan about if there are any issues facing students regarding grammar, spelling and punctuality. If so, look at adding as an AOB discussion item at LTSEC to discuss how the University are going to support the potential groups of students that may be affected.

Action February.02: AL to raise with Tim Jones, what support is available to students during Ramadan.

Action February.03: JA to add Dudley campus to the March Executive Committee.