

WSU Executive Committee Minutes

Monday 10/10/2022 at 11:30am (Online via MS Teams)

	ITEM	Timings	Owner
1.	Welcome & Introductions	11:30	AL
2.	Apologies	11:31	AL
3.	Declaration of interest	11:32	AL
4.	Minutes of previous meeting	11:33	AL
5.	Matters arising	11:35	AL
Approval Items			
6.	Society Approval <ul style="list-style-type: none"> - Gardening & Allotment Society - Chess Society 	11:45	ML
Reporting Items			
7.	Active Policy & Ideas Updates <ul style="list-style-type: none"> • Women's Workout Hour (ML/SS) • Open Facilities on Saturdays (AL) • Common room for students in the Jenny Lind Building (GA/AL) 	11:55	Officers
8.	Officer Objective Update	12:05	Officers
9.	Additional Campaign Updates	12:15	Officers
Discussion Items			
10.	Green Impact	12:20	KrCR
11.	Cost of Living Crisis	12:30	KrCR
12.	Current Student Issues	12:40	All
13.	Update on Relevant Projects and Discussions with the University	12:50	All
Any Other Business			
14.	AOB	12:55	AL
Date of Next Meeting: Monday 7 th November at 14:00hr			

Minutes

1.0 Welcome & Introduction

AL welcomed all to October Executive Committee.

2.0 Apologies

Apologies received from Sophie Williams (Chief Executive Officer).

3.0 Declaration of Interest

No declarations declared.

4.0 Minutes of Previous Meeting

The committee reviewed the minutes of the previous meeting in August and then took a vote to approve:

For - 3

Against - 0

Abstain - 0

The minutes from the Executive Committee on 10th October 2022, were approved.

5.0 Matters Arising

Actions	Owner	Update
Action Mar.09: KrCR to speak to CS to get 'money saving tips' content posted on WSU social media.	KrCR	Complete.
Action June.03: Officers to keep an ear to the ground about what other SUs are doing around 'cost of living', as well as what NUS has to say about it especially whilst at Lead & Change.	Officers	Other Universities are doing free food. Such as breakfasts, pasta for a penny etc. Food cupboard should be up and running by next exec. Complete.
Action July.01: ML to catch up with SS what progress Women's Workout has made.	ML	A poll has been sent out to see what timings are best for these sessions. WW delayed the process a little. Carry Over.
Action July.03: AL to reach out to Matt (Student Trustee) to work out what students at Jenny Lind would like to see happen down there in that space and how we can engage the Law students.	AL	AL is holding off on this conversation, once the University agree to looking at Jenny Lind. Carry Over.
Action July.04: At the next SU/Facilities catch up, officer team to bring up plans about spaces at Jenny Lind.	Officers	SU Facilities catch up has been delayed. Carry Over.

Action August.01: KrCR to ask TM to looking into changes into private landlord policy changes.	KrCR	Tom continues to work on this, consultation review has happened.
Action August.02: AL to set up a working group to tackle the 'Cost of Living Crisis'	AL	Complete.
Action August.03: GA to speak to marketing about advertising an open letter to MPs to be promoted across Union socials.	GA	Complete.
Action August.04: JA to compose an email to course leader of Dance courses, to understand whether there is any cause for concern and how we support dance students. Officers will sign and send the email.	JA/Officers	Complete.
Action August.05: JA to set up a meeting with officers and SMT around evaluating frequency of meetings and the worth of having a presence on them. A particular focus on officers but an evaluation of internal SU meetings.	JA	JA to book in starting next week. Carry Over.
Action August.06: Officers to ask Tim Jones to add SEG to next PVC student/officer meeting.	Officers	Carry Over.

6.0 Approval Items

Society Approvals

Gardening & Allotment Society:

ML gave an overview of the society and the impacts they aim to make. ML asked if there was any questions. The society was then put to a vote for approval:

For - 3
 Against - 0
 Abstain - 0

The Garden & Allotment Society was approved by the Executive Committee on 10th October 2022.

Chess Society:

ML gave an overview of the society and the impacts they aim to make. ML asked if there was any questions. The society was then put to a vote for approval:

For - 3
 Against - 0
 Abstain - 0

The Chess Society was approved by the Executive Committee on 10th October 2022.

7.0 Active Policy Updates

Women's Workout Hour (ML) - Updated in Matters Arising.

Open Facilities on Saturdays (AL) - There hasn't been an SU facilities meeting for a while, Lucy Blunt is aware of this issue. Officers are looking to push this item forward at the next facilities meeting.

An Education lecturer recently spoke to ML about a need for facilities open on a Saturday.

Common room for students at Jenny Lind Building (GA/AL) - GA sits on Learning Spaces & Planning group; Chris Garrett is looking at how Jenny Lind can be improved and made more student facing. CG is looking to set up a working group to talk to students, this may only be faced at computer spaces to start but this will start a conversation to start improving Jenny Lind area.

Tim Jones has asked Mark Bonham to look at sourcing more microwaves for students across campuses, including space at Jenny Lind. Tim has acknowledged a classroom which may be suitable for a common room but when Bredon is knocked down, staff will be relocated to Jenny Lind so space will become precious.

8.0 Officer Objective Updates

AL:

- Community Cupboard - JA/AL going to pick cupboard up today. Hopefully the cupboard will be up and running by end of October. One of the Board of Governors wants to donate which is fantastic.
- Gender Neutral Toilets - there was a lot of pushback from DG. AL looking at how we can approach moving forward.
- Change Week - Staff have signed up; cards are being designed. Spaces are being booked this week.

GA:

- Decolonising the Curriculum - GA mentioned Decol at ASQEC, since Decol has been added as a priority that Decol is added to the new curriculum design policy. Once this gets approved by Academic Board this is an SU win that we need to celebrate.
- Rep Conference - GA waiting on some replies for speakers. NUS have confirmed. No additional progress made but all is on track.
- Rep Rewards - Criteria is now published for students, awaiting on a response from KP to add to Degree Transcript. We have awarded our first School Rep of the Month.
- Open Panel Discussion - First one goes ahead tomorrow. The panel is made up of GA, AL, TJ, AJ, KB and Susan Money advice. Questions based on 'Cost of Living Crisis'. This one will not be recorded but hoping for future ones to be recorded. GA see's this event as a soft launch.

ML:

- TeamWorc TV - First episode is launched tomorrow.
- RecSport - ML/SS meeting with TJ and SG at sport development board about what RecSport offering the SU/Uni can offer to students.
- Society Social - Takes place next week, all is planned and should be a good event.
- Xmas Boxes - KrCR is helping ML find a suitable charity to donate boxes to.

No further updates were given by the Officers.



9.0 **Additional Campaign Updates**

- KWAF - ML mentioned potential campaign into running a KWAF campaign.
- Anthony Nolan Stem Cell Drive - Working with Harvey (student) to run campaign in partnership. Date potentially in Change Week on the Monday.

No additional updates.

10.0 **Green Impact**

KrCR noted that one of the things we have to do to achieve our Green Impact is to run a campaign. KrCR understands that staffing we are stretched across a lot of campaigns already. Suggestion made to run a campaign which links into something we're already doing. This campaign can link into 'Cost of Living' associating with tackling poverty etc.

ACTION: KrCR to put together a Green Impact campaign plan.

No additional updates.

11.0 **Cost of Living Crisis**

AL has launched the first working group which was successful, AL is in the process of planning more meetings going forward.

The Exec noted that now there is a 'Cost of Living' working group that there is no need for this item to remain a reoccurring item. All officers in agreement that this item can be removed.

GA noted that the officers are going to be meeting MP. Robin Walker.

No additional updates.


12.0 **Current Student Issues**

- GA has updated Feedback & Intelligence, Biology students facing issues with Timetabling where classrooms/timetabling changing week to week. GA is working with Timetabling to find out how issues can be addressed.
- Some students still struggling to use 'Get Involved', some 1st years have been confused and then bought memberships through REACH. SU need to work on the way we 'SELL' Get Involved to students.

No further discussion.

13.0 **Update on Relevant Projects & Discussions with the University**

GA

- Microlearning Project - They will be running short little courses/projects. Working with a company who have got some previously created courses. One with a particular focus on Microaggressions. End goal to share 'Study Skills' ideas through initiative.
 - Virtual Learning & Digital Learning experiences - GA is being asked a lot around 'Blackboard'.
 - CAPSC - Being asked at what work the SU is doing to engage partner students. CR training go ahead soon, as well as officers attending conference later in the year.
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KrCR wants to know which partner institutions are actually members of the Union. AL to add to agenda of PVC/Officers meeting.

No further discussion.

14.0 AOB

- TEF Submission – KrCR has started to read the guidance now it has finally been published. KrCR will be looking at an action plan for our submission going forward.

No additional comments were made.

ACTIONS:

- **ACTION:** KrCR to put together a Green Impact campaign plan.