

WSU Executive Committee Minutes

Monday 24/05/2023 at 12:00hrs (Online via MS Teams)

	ITEM	Owner
1.	Welcome & Introductions	AL
2.	Apologies	AL
3.	Declaration of interest	AL
4.	Minutes of previous meeting	AL
5.	Matters arising	AL
Approval Items		
6.	Society Approval: - Worcester Strikers* (Approved Via Email)	ML
Reporting Items		
7.	Active Policy & Ideas Updates <ul style="list-style-type: none">Women's Workout Hour (ML/SS)Open Facilities on Saturdays (AL)Common room for students in the Jenny Lind Building (GA/AL)Accessible Defibrillators across campuses (ALL)	Officers
8.	Officer Objective Update	Officers
9.	Additional Campaign Updates	Officers
Discussion Items		
10.	Review of Officer Meetings	ARE
11.	Current Student Issues	All
12.	Update on Relevant Projects and Discussions with the University	All
Any Other Business		
13.	AOB	AL

Minutes

1. Welcome & Introduction

AL welcomed all to May Executive Committee.

2. Apologies

No additional apologies received.

3. Declaration of Interest

No declarations declared.

4. Minutes of Previous Meeting

The committee reviewed the minutes of the previous meeting in April and then took a vote to approve:

For - 3

Against - 0

Abstain - 0

The minutes from the Executive Committee on 4th April 2023, were approved.

1.0 Matters Arising

Actions	Owner	Update
Action December.01: Officers to work with facilities, SMT and Chris Garrett about the offering of student spaces and renovation at Jenny Lind.	Officers	Officers, TJ, Lucy Blunt, Ian Bufton, AJ went for a walk around Jenny Lind and highlighted the need to update the space as you walk into Jenny Lind to make it more welcoming. LB was to go away and get some designs drawn up and TJ and AJ to discuss with DG. Action: GA to chase up TJ re walk around with Josh
Action December.02: GA to review what the open panel discussions look like post-Christmas.	GA	Following feedback from ASM, we have set up a meeting with PVC TJ and students. This is taking place on 18 th April and will give them a chance to discuss their student experience and raise concerns. Completed
Action December.05: GA/AL to arrange a meeting with Healthcare Head of Schools to look at how we support our students. This to involve Rob Dudley, Liz Davis-Ward & Tim Jones.	GA/AL	GA met RD and LDW (without Tim). We share concerns over external factors, such as the cost of living, and how these disproportionately affect healthcare students. We discussed a

		<p>campaign from student services to raise awareness about the support the University offer. RD and LDW would like SU to facilitate a peer mentoring system, but GA explained we do not have the resource for this. GA working with HH to ensure that academics know of any gaps in academic soc (including nursing, midwifery etc) to promote the societies and hopefully get committees in place.</p> <p>Completed</p>
<p>Action January.01: AL to give an update to be provided at next exec about whether Saturday facilities have been open.</p>	AL	<p>Facilities open when demand is on campus, so far demand has not been there except for Open Days</p> <p>Completed</p>
<p>Action January.02: AL to ask Marketing to put Community Cupboard impacts update on our All Student email as well as Instagram and other socials.</p> <p>AL to post social media posts on local WR2 area pages.</p>	AL	Completed
<p>Action January.03: Once TEF submission is complete, GA will catch up with Marie Stowell on progress of the group and see ask if VPE role could be involved in decolonisation working group.</p>	GA	<p>GA sent two emails with no reply from MS.</p> <p>Further note: Gem has had communication with Marie and a Steering Group is being established with academics. We don't feel it appropriate to be on the group but we have asked how the progress of the group is going to be monitored (eg report to LTSEC?) so we can be aware</p>
<p>Action January.05: GA/Officers to invite Robin Walker for an additional meeting.</p>	Officers	<p>GA and AL have both contacted RW who has no capacity to meet again in the coming months. AL has reached out to the labour parliamentary candidate who is keen to meet and discuss student cost of living.</p> <p>Meeting took place with Tom Collins in May 2023.</p>

		COMPLETED - but to be continued with follow up meetings in 23/24.
Action January.08: Officers to continue to communicate to Tim Jones about ongoing concerns around the cost of food provided and that this is significantly higher than options at other Universities elsewhere.	Officers	On going - reached a limit with how much they can subsidise Chartwell's food. Further drops in price look incredibly unlikely. RC and MB working with the University concerning the Costa coffee outlet in the SU building. Will continue to follow up on feedback in 23/24.
Action February.01: GA to reach out to Marie Stowell and Ann Jordan about if there are any issues facing students regarding grammar, spelling and punctuality. If so, look at adding as an AOB discussion item at LTSEC to discuss how the University are going to support the potential groups of students that may be affected.	GA	GA emailed AJ and MS, awaiting reply.
Action February.02: AL to raise with Tim Jones, what support is available to students during Ramadan.	AL	Iftar celebrated on March 28 th . AL continuing to raise religious observation policy with TJ. COMPLETED
Action February.03: JA to add Dudley campus to the March Executive Committee.	JA	COMPLETED
Action April.01: SW to contact Sophie Smith to have further discussions about the inclusivity role rep in the RAG team	SW	COMPLETED
Action April.02: ARE/GA/JA to look at NUS' resources and come up with a plan to promote to our students.	ARE	COMPLETED
Action April.03: JA to bring May Executive forward by ½ weeks and then cancel mid-April Executive.	JA	COMPLETED

6. **Approval Items**

1. Worcester Strikers* (Approved Via Email)

ML gave a brief explanation of the society submission. A copy of the constitution had been shared with the group via email.

Exec had voted as follows via email, which was ratified and re-confirmed in the meeting:

For: 3
Against: 0
Abstain: 0

The Worcester Strikers society was approved on the 24th May 2023.

7. **Active Ideas Updates**

Active Policy & Ideas Updates

1. Women's Workout Hour (ML)

ML continues to hope that this will be fully implemented by end of the academic year, ready to launch officially in the new academic year. This will be covered as part of VPSA-elect handover.

2. Open Facilities on Saturdays (AL)

Update given in Matters arising.

3. Common room for students at Jenny Lind Building (GA/AL)

Update given in Matters Arising.

4. Accessible Defibrillators across campus (ALL)

These will be installed on campus mid-June. AL emailed students to congratulate them on their efforts around this.

8. **Officer Objective Updates**

AL:

- Community Cupboard
 - AL applied for a community grant to support the cupboard but this has unfortunately been unsuccessful.
- Gender Neutral Toilets
 - AL/ARE going to walk around campuses and do a toilet audit.
 - This objective has been completed as it does refer to new buildings. However we will continue to work on this for existing spaces in 2023-24.

GA:

- Open Panel Discussion
 - Pizza with the PVC happened.
- Decolonisation of the curriculum

Commented [SW1]: Any actions/commitments from this we need to track/monitor?

- The University have agreed to set up a group which will focus on included decol conversations.
- This has now been added to the relevant University policies and procedures.
- Further update in Matters Arising

- Implement Rep Rewards

- Completed. We had a large increase in rewards at 37 handed out this year which has been great.

ML:

- RecSport

- Continues to be difficult to action. This will be part of ML handover to VPSA-elect. SW and ML aware of TJ's frustration around this but the University need more resource for this area.

- Employability Guide

- **ACTION:** ML to send final version to ARE for proof reading.

- TeamWorc TV

- To be included in handover to VPSA-elect.

Joint Objective:

- Self-Certification Mitigating Circumstances

- This will be an ongoing objective for 2023-24.

No further updates were given by the Officers.

9. **Additional Campaign Updates**

No further updates were given by the Officers.

10. **Review of Officer Meetings**

ARE asked all Officers to send a comprehensive list of all committees, councils and rolling meetings they have been asked to attend this year. This is in preparation for the incoming Officer Team (2023-24) to review workload, set dates and briefing meetings.

ACTION: All Officers to send comprehensive list of meetings to ARE by 31/05/2023.

11. **Current Student Issues**

SW asked for a short recapture on any issues related to students on professional courses and progress being made - short discussion had and all in hand.

No additional updates.



12. **Update on relevant projects & discussions with the University.**

Short discussion about Welcome Week meetings and who was involved in which working group. SW confirmed that SU will need to follow up on results of CES with relevant action planning.

13. **AOB**

No additional discussion.

ACTIONS

1. **ACTION:** GA to chase up TJ re walk around City Campus with Josh
 2. **ACTION:** ML to send final version of Employability Guide to ARE for proof reading.
 3. **ACTION:** All Officers to send comprehensive list of meetings to ARE by 31/05/2023.
-
-
-