**[SOCIETY NAME] CONSTITUTION**

**1. Name**

The name of the societyshall be *Phoenix Pole Society* herein after referred to as Phoenix Pole Society.

**2. Affiliation**

**2.1** The club/society shall form part of the University of Worcester Students’ Union and as such Phoenix Pole Society shall adhere to the principles of the Students’ Union constitution and any subsequent guidelines or regulations issued by the Students’ Union.

**2.2** In addition to the University of Worcester Students’ Union the Phoenix Pole Societyshall be affiliated to *Pole Effect with Vania Noble as the potential teacher for the society.*

**3. Aims and Objectives**

The key aim of the Phoenix Pole Society shall be *to promote health and fitness to students throughout the means of pole dancing, showing the art of Pole Dancing can be majestic, beautiful and body sculpting. With this society it is hoped that the common negative view of pole dancing will be changed and that students will see if it a fun way to stay physically fit and healthy.*

**4. Membership**

4.1 Membership of the Phoenix Pole society shall be open to all current full members of the University of Worcester Students’ Union.

4.2 All members will be liable to pay an annual membership fee of a figure as determined year on year by the Phoenix Pole Society in conjunction with the Students’ Union.

4.2.2 All members are also required to pay a Student Groups Subscription (SGS) fee to the Students’ Union. However this is not applicable to those who have already made a SGS payment for an alternate society. A student need only pay the SGS fee once, regardless of how many clubs/societies they join.

4.3 Membership fees must be received prior to any involvement in the Phoenix Pole Society activity.

4.4 *Memberships may also be available on a termly basis as an external teacher, Vania Noble, from a reputable Pole dancing group ‘Pole Effect’ will have to be brought in to teach the Phoenix Pole Society. However after speaking with her she is excited to fully commit to the society and wants to sit down with the committee to create a membership plan which will work best for everyone.*

**5. The Committee**

**5.1** The committee shall be responsible for the running of the club/society and will convene *monthly unless called for otherwise* on a day outlined at the first committee meeting of an academic year.

**5.2** The members of the committee shall be as follows:

 i. Chair

 ii. Treasurer

 iii. Secretary

 iv. Teacher

**6. Appointment of the Committee**

**6.1** The appointment of committee members shall be via a democratic vote to take place at the Phoenix Pole Society Annual General Meeting.

**6.2** Only current full members of the University of Worcester Students’ Union shall be permitted to run for a committee position (apart from the role of the Teacher as experience and qualifications would be required).

**6.3** Any changes in committee personnel shall be communicated to the Students’ Union

**7. Removal of Committee members**

**7.1** A motion of no confidence in any Committee member may be called in any committee by either a petition signed by at least **15% of the membership of the Club or Society or 10** (whichever is greater), or by a **two-thirds majority vote** at a Club or Society committee meeting.

**7.2** If a no confidence motion is called then an EGM must be held, and in order for the no confidence motion to be carried it must be supported by **two-thirds of those present and voting**.  See the guides on *How to organise an EGM* for full details of how to organise an EGM.

**7.3** If the no confidence motion is successful, then the President or Treasurer should immediately inform the Vice President Student Experience and the Sports and Societies Coordinator. Your Club or Society will then need to hold another EGM to re-elect a new person to that position.

**8. Duties of Committee Members**

 **8.1** The Phoenix Pole Society Chair shall:

**i.** chair club/society meetings democratically, ensuring they are conducted properly and communicate minutes to the Students’ Union

**ii.** Act as the first delegate to the Students’ Union and ensure that the club/society is represented at all Student Groups Committee meetings if he/she is unable to attend

**iii.** Ensure at all times that health and safety precautions have been taken in relation to society members

**iv.** Act as the society’s first representative to all external bodies and ensure the society members act as good ambassadors for the University and the Students’ Union

 **8.2** The Phoenix Pole Society Treasurer shall:

**i.** Oversee the financial accounts of the club/society as made available by the Students’ Union and be responsible for ensuring that the club/society follows the Students’ Union’s financial regulations at all times.

**ii.** Collect all monies received from society events and ensure all money is banked with the Students’ Union along with the necessary documentation.

**iii.** Liaise with the rest of the committee to complete the Grant Allocation forms and ensure they are handed into the Students’ Union by the agreed deadline.

**iv.** Submit an annual financial report to the VP Student Groups

**v**. be responsible for maintaining overall control over the society’s finances and ensuring all club/society activities or expenditure is financially viable

 **8.3** The club/society Secretary shall:

**i.** maintain up to date records of society membership including contact details for all society members, and ensure that the Students’ Union also has the equivalent up to date information.

**ii.** Minute and keep record of all club/society meetings and ensure that these details are made available to the Students’ Union.

**iii.** Ensure that the society is, on an annual basis, affiliated to the appropriate National and Regional Governing Bodies and entered into necessary leagues or competitions. This shall be done in conjunction with the Sports and Societies Co-ordinator.

**9. Meetings**

**9.1 General Meetings** shall take place at least once per semester and may be called by the following methods:

i. as directed by the society committee

ii. on the request of the Students’ Union Executive Committee

iii. by written request of the society members via a letter signed by no less than one quarter of the society membership.

**9.1.2** 1 Weeknotice of a General Meeting shall be given to all members.

**9.1.3** Only student members of the Phoenix Pole Society are permitted to vote at meetings and only those members present are permitted to vote.

**9.2 Annual General Meetings** shall take place within the second semester, and will feature the appointment of committee members for the following academic year. A date for all meetings will be decided after the first meeting of the committee as to suit everyones schedule.

**9.2.1** Details of committee members for the following academic year elected at the AGM shall be provided to the Students’ Union before the 31st May.

**9.2.2** *1 month- 1 weeks* notice of an Annual General Meeting shall be given to all members.

**9.2.3** Only student members of the club/society are permitted to vote at meetings and only those members present are permitted to vote.

**9.3** The quorum for General Meetings and the Annual General Meetings shall be a third of the total Phoenix Pole Society membership.

**9.4** Should any General Meetings or the AGM fail to meet the above quorum then the meeting shall be reconvened within *two weeks* and this second meeting shall be automatically quorate.

**10. The Constitution**

**10.1** Copies of the constitution shall be made available to all members via the Phoenix Pole Society Facebook page and University email.

**10.2** Alterations and amendments to the constitution must be first proposed and seconded at the Annual General Meeting. Subsequently the amendment must be passed by *the majority* of the membership present.

**10.3** The Students’ Union shall be informed immediately of any alterations or amendments to the constitution.

**11. Dissolution**

Should the Phoenix Pole Society reach a point where it is no longer able to carry out its mission and as such cease to operate/dissolve, all assets will revert back to the University of Worcester Students’ Union.

**Date formally adopted**\_17th August 2014\_\_\_

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