



**Worcester
Students' Union**

The Gaming CONSTITUTION

1. Name

The name of the society shall be *The Gaming Society* herein after referred to as 'the Gaming society'.

2. Affiliation

2.1 The club/society shall form part of the University of Worcester Students' Union and as such the club/society shall adhere to the principles of the Students' Union constitution and any subsequent guidelines or regulations issued by the Students' Union.

2.2 In addition to the University of Worcester Students' Union the club/society shall be affiliated to *N/A*

3. Aims and Objectives

The key aim of the club/society shall be *to bring together gamers from all over the university to enjoy gaming and create friendship that wouldn't of being formed without the society.*

4. Membership

4.1 Membership of the club/society shall be open to all current full members of the University of Worcester Students' Union

4.2 All members will be liable to pay an annual membership fee of a figure as determined year on year by the club/society in conjunction with the Students' Union.

4.2.2 All members are also required to pay a Student Groups Subscription (SGS) fee to the Students' Union. However this is not applicable to those who have already made a SGS payment for an alternate club/society. A student need only pay the SGS fee once, regardless of how many clubs/societies they join.

4.3 Membership fees must be received prior to any involvement in club/society activity.

4.4 *[You may want to implement a further point here in reference to membership. Perhaps, associated membership; i.e. non-student coaches or advisors, however please take into account the Students' Union's own guidelines when doing so. Or alternatively membership criteria specific to your society, such as safety issues.]*

5. The Committee

5.1 The committee shall be responsible for the running of the club/society and will convene *monthly* on a day outlined at the first committee meeting of an academic

year.

5.2 The members of the committee shall be as follows:

- i. Chair: Michael Parkes
- ii. Treasurer: Toby Lawrence
- iii. Secretary: Jamie Verner
- iv. and onwards

6. Appointment of the Committee

6.1 The appointment of committee members shall be via a democratic vote to take place at the club/society Annual General Meeting.

6.2 Only current full members of the University of Worcester Students' Union shall be permitted to run for a committee position.

6.3 Any changes in committee personnel shall be communicated to the Students' Union

7. Removal of Committee members

7.1 A motion of no confidence in any Committee member may be called in any committee by either a petition signed by at least **15% of the membership of the Club or Society or 10** (whichever is greater), or by a **two-thirds majority vote** at a Club or Society committee meeting.

7.2 If a no confidence motion is called then an EGM must be held, and in order for the no confidence motion to be carried it must be supported by **two-thirds of those present and voting**. See the guides on *How to organise an EGM* for full details of how to organise an EGM.

7.3 If the no confidence motion is successful, then the President or Treasurer should immediately inform the Vice President Student Experience and the Sports and Societies Coordinator. Your Club or Society will then need to hold another EGM to re-elect a new person to that position.

8. Duties of Committee Members

8.1 The club/society Chair shall:

- i. chair club/society meetings democratically, ensuring they are conducted properly and communicate minutes to the Students' Union
- ii. Act as the first delegate to the Students' Union and ensure that the club/society is represented at all Student Groups Committee meetings if he/she is unable to attend
- iii. Ensure at all times that health and safety precautions have been taken in relation to club/society members
- iv. Act as the club/society's first representative to all external bodies and ensure the club/society members act as good ambassadors for the University and the Students' Union
- v. and onwards

8.2 The club/society Treasurer shall:

- i. Oversee the financial accounts of the club/society as made available by

the Students' Union and be responsible for ensuring that the club/society follows the Students' Union's financial regulations at all times.

ii. Collect all monies received from club/society events and ensure all money is banked with the Students' Union along with the necessary documentation.

iii. Liaise with the rest of the committee to complete the Grant Allocation forms and ensure they are handed into the Students' Union by the agreed deadline.

iv. Submit an annual financial report to the VP Student Groups

v. be responsible for maintaining overall control over the club/society's finances and ensuring all club/society activities or expenditure is financially viable

vi. and onwards

8.3 The club/society Secretary shall:

i. maintain up to date records of club/society membership including contact details for all club/society members, and ensure that the Students' Union also has the equivalent up to date information.

ii. Minute and keep record of all club/society meetings and ensure that these details are made available to the Students' Union.

iii. Ensure that the club/society is, on an annual basis, affiliated to the appropriate National and Regional Governing Bodies and entered into necessary leagues or competitions. This shall be done in conjunction with the Sports and Societies Co-ordinator.

vi. and onwards

(8.4 and onwards) *Possibility of tournament organizer an events manager.*

9. Meetings

9.1 General Meetings shall take place at least once per semester and may be called by the following methods:

- i. as directed by the club/society committee
- ii. on the request of the Students' Union Executive Committee
- iii. by written request of the club/society members via a letter signed by no less than one quarter of the club/society membership.

9.1.2 1 week notice of a General Meeting shall be given to all members.

9.1.3 Only student members of the club/society are permitted to vote at meetings and only those members present are permitted to vote.

9.2 Annual General Meetings shall take place within the second semester *To be announcement later* and will feature the appointment of committee members for the following academic year.

9.2.1 Details of committee members for the following academic year elected at the AGM shall be provided to the Students' Union before the 31st May.

9.2.2 1 week notice of an Annual General Meeting shall be given to all members.

9.2.3 Only student members of the club/society are permitted to vote at meetings and only those members present are permitted to vote.

9.3 The quorum (*i.e. the minimum number of members needed for a meeting to take place*) for General Meetings and the Annual General Meetings shall be 40% of the total club/society membership.

9.4 Should any General Meetings or the AGM fail to meet the above quorum then the meeting shall be reconvened within *fortnight* and this second meeting shall be automatically quorate.

10. The Constitution

10.1 Copies of the constitution shall be made available to all members via the club/society webpage [*or enter alternative method here*].

10.2 Alterations and amendments to the constitution must be first proposed and seconded at the Annual General Meeting. Subsequently the amendment must be passed by *more than half* of the membership present.


10.3 The Students' Union shall be informed immediately of any alterations or amendments to the constitution.

11. Dissolution

Should the club/society reach a point where it is no longer able to carry out its mission and as such cease to operate/dissolve, all assets will revert back to the University of Worcester Students' Union.

Date formally adopted 10/10/2014

Chair

Name Michael Parkes Signature 

Treasurer

Name Toby Laurence Signature Toby-L

Secretary

Name Jamie Verner Signature Jamie Verner