

Officer Trustee Team Objectives

Purpose of the document:

- To support the development of Officer Trustees during their year/s in office.
- To support in ensuring manifesto points are being reviewed and achieved.
- To create a team action plan that is used by Student Council and the wider to hold officers to account.
- To allow for continual review throughout the term of office.

Manifesto Plan

	Objective (SMART)	How (tasks)?	Support required by	Deadline date	Progression (Traffic lights)
1 LL	To improve the inclusion and mental health support awareness amongst student groups involved in the SU.	Develop Course Rep Training around sources of support for Mental Health. Review Signposting in Course Rep Handbook Raising awareness in committee, volunteer and rep training around use of pronouns Investigating possibilities for allyship training for student groups	RM, THB, JA THB, RM, JA, CS, AW THB, JM, JA, HB THB, JM, HB	Oct 21 Aug 21 Sept 21 Dec 21	
2 LL	To lobby the University to develop a more inclusive curriculum and adopt more inclusive and accessible academic practice.	Work with the AQU to develop content, application and monitoring of inclusion toolkit	THB, MS, JA, RM	Jan 22	

RM		<p>Develop an agreed framework for consistent use of lecture recording</p> <p>Lobby the University to invest in Recite Me software (incl. for SU)</p>			
3 LL	To work with the University to develop processes for reporting discrimination or harassment at the University.	<p>To work through University "EDI committee" to develop inclusive reporting processes and associated data monitoring</p> <p>Promote resulting reporting processes to students</p> <p>Impress on the University the need for external support and expertise</p>	HJ, VY	<p>Jan 21</p> <p>Feb 22</p> <p>Nov 21</p>	
4 LL NR	To support students returning to University or coming for the first time by making officers available for students to talk to them.	<p>Relaunch chat service</p> <p>Monitor service usage and trends, feeding back to student services. Feed into feedback and intelligence</p>	<p>THB/KG</p> <p>THB/KG</p>	Aug 21	
5 LL	To support the Networks to grow committees and memberships	<p>Open up recruitment process for Networks</p> <p>Develop and Deliver face to face training for Networks including training on</p>	THB/HB/JM		

		<p>representation and membership engagements</p> <p>Support Networks to hold launch events in September</p> <p>Supporting Networks to have Open Meetings with tangible outcomes</p> <p>Implement NetWorc Points</p>			
6 LL RM	To work with the University to develop a pilot peer mentoring scheme in a School of their choice	<p>To work with the DP to identify a school and develop detail of the scheme</p> <p>Work with the DP and the School to trial the scheme within the School</p>			
7 LL RM NR	To raise awareness amongst University staff of what the Union does	<p>Meet with DVCP and HoS to establish best way of engaging with staff across the colleges and optimum time</p> <p>Work with the SU team to put on physical and online sessions with events split by college.</p>	<p>AJ, SG, HoS</p> <p>SU Team</p>	<p>Sept 21</p> <p>Dec 21</p>	
8 RM	To work with the University to develop a consistent framework for the recording of face to face lectures	Identify allies to work with and threats and barriers.			

		<p>Undertake research in best practice from elsewhere and impact</p> <p>Identify courses that may be less obvious but could benefit</p> <p>Lobbying the University to ensure all teaching staff are trained to use Panopto</p> <p>Agree a set of principles on what is recorded and how quality is ensured with the University. Consult with Reps on the outcome before implementation</p>			
9 RM	To utilise the rep system and implement a campaign to encourage students to feedback on the timetabling issues they experience, reporting on findings to the University.	<p>Develop Campaign plan</p> <p>Develop system for students to feedback and to monitor feedback</p> <p>Implement Campaign</p> <p>Develop and submit the report with recommendations to the University</p>			
10 RM	To work with the Academic Integrity Leads and Library Services to review guidance on assignment resources and academic skills provision	Work with Library services to expand their skills audit to wider study skills and identify gaps in resources and			

		<p>recommendations for future actions</p> <p>Work with AIT Lead to develop action plan to tackle AIT issues</p> <p>Work with Advice team to run campaigns on AIT in the run up to and during assessment periods.</p>			
11 NR	To celebrate students in TeamWorc who do not normally get recognised through the WorcStar initiative	<p>Implement a nominations system</p> <p>Integrate into TeamWorc Points</p> <p>Create branding and website feature</p> <p>Create timetable of promotion</p> <p>Launch to committees at training</p>	SS, JM, DC, CS, AW		
12 NR	To develop a programme of Life Skills sessions for students	<p>Work with Talk20 to develop a programme of sessions</p> <p>Survey students to identify what students are interested in</p> <p>Implement sessions to students</p>	<p>THB/JM</p> <p>JM/HB/SS</p> <p>JM/HB</p>	<p>Aug 21</p> <p>Oct 21</p> <p>Feb 22</p>	

13 NR	To work with the University to establish a pilot recreational sports league	Write proposal/delivery mechanism with Head Coaches Gain approval from Sports Development Board and DPVC Implement Leagues Review and Report success to feed into future development of the scheme for 2022-23	SS/DC/DB/SW/JB Head coaches All	Aug 21 Aug 21 Sept 21 Apr 22	
14 NR	To lobby the University to create a multiuse games surface where 3G currently is	Support student committees to draft a letter to the Vice Chancellor Gain support from rest of TeamWorc clubs Prewarn DPVC-Students and then agenda at UW-SU meeting	SS/LA/Committees Sept 21	Aug 21 Aug 21 Sept 21	
15 NR LL	To continue the SUs campaigning on consent and healthy relationships	Establish a working group of students with members of TeamWorc Council and Welfare and Inclusion Council Decide on key issues to focus on Develop Campaign plan	THB/JM/JA/KG KG/THB/SW	Oct 21 Oct 21 Oct 21	

		Maintain communication with DPVC-Students and other stakeholders			
		Deliver campaign		Nov 21	
		Monitor and Evaluate Campaign		Apr 22	