

Student Council Minutes

Tuesday 7th February 2017, 17:15-19:15 Jenny Lind Chapel

Agenda

1.	Welcome and introductions
2.	Apologies
3.	Declarations of interest
4.	Minutes of previous meeting
5.	Matters arising from the minutes/action points
6.	Approval of co-option of Chair
7.	Reports and the PTO Hub
Approval Items	
8.	Approval of the Women's society
Reporting Items	
9.	Update from Executive Committee
10.	Update from the Board of Trustees
11.	Officers' reports – questions/comments
12.	Update on Elections, recruitment of Elections Committee
13.	TEF Update
Any other Business	
14.	Any other business

Attendance

Student Councillors present: Jade Haley (JH), Hemaka Pathirana (HP), Fran Storey (FS) Janna-Carla Niemi (JCN), Lauren Parry (LP), Ian Mackay (IM (Chair), Helen Chidler (HC)

Also in attendance: Tim Hewes-Belton (THB (Student Engagement Manager, minute-taker),

Minutes

1.	Welcome and introductions JH welcomed everyone and noted that the meeting was not quorate and therefore no votes would be taken
2.	Approval of Co-option of new chair All those present noted that an online vote had been taken to co-opt Ian Mackay to the position of Student Council Chair. IM took over from JH as chair.
3.	Apologies Apologies were received from James Gunther, Tayla Elson, Olga Steikunas and Verity Postlethwaite
4.	Declarations of interest None
5.	Minutes of previous meeting These were approved by those present as an accurate record of the meeting. These will be taken to the next meeting for formal approval.

6.	Matters arising from the minutes/action points	
	Action 01:	
	a) JH to send new councillors consultation document.	JH updated that this was now complete
	b) Councillors to review the year and provide further comment to JH on their views on the more compact academic calendar.	JH updated that feedback had been sent to the university and that they had noted the request for more student consultation. The proposed changes are now awaiting discussion by the Vice Chancellor's group.
	Action 02:	
	a) HP to communicate to the Islamic Society that their President must be called a Chair and ensure that the constitution is updated.	HP updated that this was now complete
	Action 03:	
	a) HP to oversee the implementation of Policy 2016-17_001.	HP updated that the role description is nearly ready and that the staff team are meeting before the next meeting to plan implementation,
	b) THB to ensure amended Byelaws are sent to the Trustee Board for approval.	HP updated that these will be updated following finalisation of the role description.
	Action 04:	
	a) JH to communicate to policy proposers and seconders that policies 2016-17_002 and 2016-17_003 failed.	JH updated that this had been actioned.
	Action 05:	
	a) JH to oversee the implementation of Policy 2016-17_004.	JH updated that she had met with the accommodation team and they informed her that they are reviewing student pad and will take our suggestions on-board. We will be involved in the development of new student accommodation portal
	Action 06:	
	a) THB to send reports on to new members	THB updated that this had been actioned.
b) THB to send Report template to new Part Time Officers.	THB updated that this had been actioned.	

	<p>Action 07:</p> <p>a) DC to arrange a meeting with HP and THB to discuss society grant allocations.</p>	<p>HP updated that he and THB had met with Duncan Cushenan, and went through the process and he is now happy</p>
7.	<p>Reports and the PTO Hub IM invited THB to speak. THB reminded all those present that reports must be submitted on time as it hinders preparations for the meeting and prevents councillors from reading reports before the meeting. THB then went through the new PTO Hub on the website, showing councillors what resources were available.</p>	
Approval Items		
8.	<p>Approval of the Women's Society HP explained the society approval process for the benefit of new councillors and reminded council that due to lack of quorum the vote could not take place. It was agreed that to ensure the society was not disadvantaged JH would organise an online vote to approve the society. (See Action 1)</p> <p>HP gave an overview of the society's aims and objectives, noting that it was being formed by the Women's officer</p> <p>Can't approve due to lack of quorum. Hemi went through aims and objectives of society and how it was formed by the Women's Officer and that there had been a Women's Society previously.</p> <p>LP asked if the Union had looked in to why the previous society had folded. HP informed council that they hadn't. THB clarified the cyclical nature of societies compared to Sports Clubs.</p>	
Reporting Items		
9.	<p>Update from Executive Committee JH informed Council that the Executive Committee had only met once so far this calendar year. During the meeting they focused on finalising the updated feedback on the academic calendar changes and, due to the large number of newly co-opted officers, the meeting had also included a refresher session on the role of Executive Committee and provided the chance for new officers to outline their plans and the results of their Officer Development Plans.</p>	
10.	<p>Update from the Board of Trustees JH updated on the discussions held at the last trustee board meeting in January where the trustees focused their discussions on: the approval of the 2015-16 annual accounts, the impact of the new NSS questions, the University's TEF submission and the upcoming visit to the Union by the University's Board of Governors.</p> <p>JH further updated that the Trustee Board had asked mandated her to raise the block grant and how it is allocated at the next meeting of the officers with the University Senior Management Team. This had been done and the University has clarified that it is not allocated in pounds per head of students but based on the submission by the Union.</p>	

11.	<p>Officers' reports – questions/comments</p> <p>The full time officers presented their reports and the part time officers reports were presented on the screen.</p> <p>IM asked if there were any questions or comments,</p> <table border="1" data-bbox="308 409 1402 913"> <thead> <tr> <th data-bbox="308 409 459 443">Officer</th> <th data-bbox="459 409 895 443">Question</th> <th data-bbox="895 409 1402 443">Response</th> </tr> </thead> <tbody> <tr> <td data-bbox="308 443 459 555">JH</td> <td data-bbox="459 443 895 555">LP: Suggested that JH contact mental health nurses to support Mental Health Day</td> <td data-bbox="895 443 1402 555">JH this was already in action through Dave Robson</td> </tr> <tr> <td data-bbox="308 555 459 667">JH</td> <td data-bbox="459 555 895 667">LP: What is already being done around sexual health</td> <td data-bbox="895 555 1402 667">Johnny's for Johnny's has been running for a number of years but needs to be better publicised</td> </tr> <tr> <td data-bbox="308 667 459 808">HP</td> <td data-bbox="459 667 895 808">LP: What is take a stand?</td> <td data-bbox="895 667 1402 808">HP explained the campaign outlining that it is a national campaign, coordinated by BUCs on inclusivity in sport and tackling anti-social behaviour</td> </tr> <tr> <td data-bbox="308 808 459 913">HP</td> <td data-bbox="459 808 895 913">-</td> <td data-bbox="895 808 1402 913">In addition to report HP asked council to note that he is also working on revitalising RAG with the RAG officer.</td> </tr> </tbody> </table>	Officer	Question	Response	JH	LP: Suggested that JH contact mental health nurses to support Mental Health Day	JH this was already in action through Dave Robson	JH	LP: What is already being done around sexual health	Johnny's for Johnny's has been running for a number of years but needs to be better publicised	HP	LP: What is take a stand?	HP explained the campaign outlining that it is a national campaign, coordinated by BUCs on inclusivity in sport and tackling anti-social behaviour	HP	-	In addition to report HP asked council to note that he is also working on revitalising RAG with the RAG officer.
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12.	<p>TEF Update</p> <p>JH updated Council on behalf of James Gunther. She updated that the Union had been involved heavily in supporting the University to write its TEF submission, which had been submitted on 27th January. The submission will be published in the near future and at that time the Union will inform councillors.</p>															
13.	<p>Elections and Elections Committee Recruitment</p> <p>IM invited THB to speak. THB gave an overview of the election and asked for volunteers for the Elections Committee as he was still short of the number required. JN and LP volunteered.</p> <p>Ideas/comments included:</p> <ul style="list-style-type: none"> • Working to ensure that students know what the Union does and why it is important • Place posters in Binyon and Sheila Scott • Ensure candidates push attendance at live debates • Use the Education Enhancement Society • Use StARs • Last year nurses felt the Union had failed them as it didn't inform them of the national strike and they wanted to take part. <p>Council identified that the Union should undertake some research with students in the Institute of Health and Society and the Institute of Education. See Action 3.</p>															
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14.	<p>Any other business</p> <p>Council noted that given the changes in timetables Tuesdays no longer work for councillors. It was decided that a new day and time should be chosen. See Action 02</p>															

Meeting closed at 18:46

Action Points

Action 01:

JH to organise and online vote to approve the Women's Society.

Action 02:

THB and JH to explore when is best to hold Student Council and change dates as appropriate.

Action 03:

THB and JH to meet with HC and LP to plan a small research project to explore SU engagement with the Institute of Health and Society and the Institute of Education.