

Course Management Committees

Effective Course Reps respond quickly to students' concerns, raising issues with course leaders and, where appropriate, Academic Representation Coordinators, Institute Reps and the SU. It's also a key expectation of the role that Course Reps play an active part in course management committees. This document sets out what a course management committee is and how Course Reps should be involved.

What is the CMC for?

- To make sure that the academic standards of the award(s) and the quality of the student experience is in accordance with University policies and procedures
- To consider the course annual evaluation report
- To consider reports from external examiners, relevant professional, statutory and regulatory bodies and internal reviews, and determine responses as appropriate
- To consider feedback from students including, but not limited to National Student Survey results, outcomes of any institutional student experience survey and module evaluations
- To keep the course(s) under review and seek approval for change through the appropriate mechanisms
- To oversee the recruitment and admission of students to the course(s)
- To oversee students' progress and achievement on the course(s)
- To oversee overall patterns of recruitment, retention/progression and performance on the courses(s)

If you have any other questions regarding CMCs, contact your Institute Reps, Academic Representation or Euan Morrison (Vice President Education) at e.morrison@worc.ac.uk