

WSU Sustainability Committee Minutes

Monday 19th of December 2022

Agenda

	Item	Responsible	Timing
1	Welcome and Apologies	AL	2 mins
2	Matters Arising/Minutes approval	AL	15 mins
3	Terms of Reference Review and Approval	AL	6 mins
4	Update from University Sustainability Strategy Group-RF Action Plan	AL	10 mins
5	GISU Update	ASB	5 mins
6	SU Operational Plan 2022-23	AL	5 mins
7	AOB	AL	

Attendance

Al Linforth	President	AL
Anna-Symone	Student Communities Coordinator	ASB
Clement Servini	Marketing, Communications and Commercial Manager	CS
Sarah Czyrko	Finance and Admin Assistant	SC

	Item		
1	Welcome and Apologies		
	Welcome from AL and no apologies given		
2	Matters Arising/Minutes approval		
	Item:	Action Required:	Progress
	2.5	SU Operational Plan 2021-22- Carbon Neutral (2.7) MEM to adapt University plan around carbon neutrality to fit SU once University carbon neutral plan available.	ACTION 01: to Check with CE where SU is at with item.
	2.10	Single Use Plastic Cups in Bar Bar staff to complete track of single use plastic cups in bar.	ACTION 02: CS to track
	2.11	Plastic Free Worcester New committee to become more involved with Plastic Free Worcester- contact is Peter Robinson (probinson@howcollege.ac.uk)	ACTION 03: ASB to reach out to Peter Robinson
	5.0	Update on transport project and project plan Over Welcome Week the MEM will need to work with OIC and Katy Boom to promote Cycle to work/university scheme.	SCC and AL working with Katy Boom to promote scheme
	6.0	Review of Operational Plan actions These to be reviewed nearer end of academic year.	Completed
	7.1	Single Use Plastic THB to add to his handover for this project to move to next step.	ACTION 04: check KCR/THB handover for notes
	8.0	Date of Next Meeting	

	To be agreed by new committee.	Completed
3	Terms of Reference Review and Approval	
	Terms of Reference reviewed and approved. Next review date is December 2024	
4	Update from University Sustainability Strategy Group-RF Action Plan	
	Heather Barret looking after responsible futures and has shared RF Action Plan with AL and ASB. In the meeting discussed embedding ESD (education for sustainable development) into the curriculum and is taking the report to LTSEC. The University is also part of a fairtrade accreditation and are working on a submission. In the Sustainability Strategy group the SU reported on what we have been doing since the start of the term; this includes GISU, Green awards (for student groups) and the Sustainability Network. ACTION 05: AL to upload report to shared drive and share with rest of committee.	
5	GISU (Green Impact Students' Union) Update	
	ASB is working on GISU working through the workbook and collecting evidence for criteria. Discussed the GISU Training and Networking Day ASB attended. Found it very useful and insightful and gained practical help in terms of where to start and how to create a campaign Action Plan. Discussed Go Green Week and that the plan of the GGW has been shared by Katy Boom with ASB and AL. AL has booked the Hangar for all the events. ACTION 06: ASB to complete a risk assessment for the Week. Discussion around an SU Sustainability initiative where students who are in 3 rd year donate old items when they are moving out to the SU that they would otherwise throw away. These items would then be sold to incoming students in welcome week.	
6	SU Operational Plan 2022-23	
	Sustainability on SU operational Plan and mapped to the SDG's. Awaiting discussion in Staff meeting.	
7	AOB	
	Next meeting TBC	

Actions

ACTION 01: to Check with CE where SU is at with item.

ACTION 02: CS to track

ACTION 03: ASB to reach out to Peter Robinson

ACTION 04: check KCR/THB handover for notes

ACTION 05: AL to upload report to shared drive and share with rest of committee.

ACTION 06: ASB to complete a risk assessment for the Week.