

## SU 'Support' Crew Role Description

We are always looking for students to volunteer as one of our SU Crew to help the Students' Union team in getting involved with different events and activities throughout the academic year, for example Welcome Week, RAG Week, Refreshers' Week, Elections, Varsity Events, and Student Volunteering Week.

<b>Role: SU 'Support' Crew</b>	
<b>Time Commitment:</b> Varying throughout the year with an average of 5 hours a month	<b>Responsible To:</b> VPSA and Student Engagement Coordinator
<b>Duties &amp; responsibilities:</b> <ul style="list-style-type: none"> <li>• Provide a friendly, reassuring and knowledgeable presence to students and assist during events</li> <li>• Provide any information they might need, answering any questions students have and advise them on where they can access services and support.</li> <li>• Help them to get involved in Students' Union activities &amp; events.</li> <li>• Be ambassadors for the Students' Union and signpost students to all of the services we provide. You will be acting as a link between the SU and students</li> <li>• Encourage everyone to get involved, make friends, have fun and (most importantly) stay safe.</li> <li>• You will work as a team and should be alert to any problems and be aware of where students can go to get help and advice. You will be expected to provide clear and concise information, not advice or counselling.</li> <li>• Provide assistance to Students' Union staff as and when required depending on the activity or event you are working.</li> </ul>	
<b>Ideal personal qualities:</b> <ul style="list-style-type: none"> <li>• Friendly</li> <li>• Outgoing</li> <li>• Approachable</li> <li>• Confident with their communication skills</li> <li>• Great at problem solving</li> <li>• Good with time management.</li> <li>• Knowledgeable about the University of Worcester and the Students' Union</li> </ul>	
<b>Opportunity:</b> <ul style="list-style-type: none"> <li>• A unique opportunity to be part of the team</li> <li>• To be engaged with the Students' Union and the Student Movement</li> <li>• To make sure events are well ran</li> <li>• knowing that you can make a real difference to the experience of students</li> </ul>	<b>Benefits:</b> <ul style="list-style-type: none"> <li>• Training and support</li> <li>• Have a great time</li> <li>• Be an integral part of #TeamWorc throughout the academic year.</li> <li>• Volunteering Hours that can be logged onto your HEAR</li> <li>• Be nominated for a Union Award</li> </ul>
<b>Skills Gained:</b>	

Our volunteers can expect to gain many skills as SU Crew such as improved communication and confidence. You will also get experience in team-work and independent initiative.

## Welcome Week Volunteers

Our first main call for SU 'Support' Crew members is helping the Students' Union in delivering our Welcome Week 2017 activities and events. The student volunteers who work with us during Welcome Week are highly valued by the Students' Union.

### As an SU Support Crew Member for Welcome Week, you will be there to:

- Provide a friendly, reassuring and knowledgeable welcome to new students as they arrive on move-in weekend, assist during Welcome Week events and both Fresher's' Fair and Societies & Sports Fair
- Provide any information they might need during Welcome Week, answering any questions new students have about university life and advise them on where they can access services and support.
- Help them to settle in, find their way around campuses & the local area and get involved in Students' Union activities & events.
- Be ambassadors for the Students' Union and signpost students to all of the services we provide. You will be acting as a link between the SU and the new students during Welcome Week
- Encourage everyone to get involved, make friends, have fun and (most importantly) stay safe.

You will work as a team and should be alert to any problems that new students commonly experience and be aware of where they can go to get help and advice. You will be expected to provide clear and concise information, not advice or counselling.