

# Club Development Fund Request Form

The Students' Union has a small pot of money available for sports clubs to apply for. This fund is designed to provide small grants that will help to increase the sustainability of the club and allow it to grow.

## What can the funding can be used for?

**Development:** Long-term investments such as equipment, training, or subscriptions that enhance your club.

**Safety:** Essential kit or equipment to ensure member safety.

**Inclusivity:** Support for initiatives that reduce barriers to participation (e.g. equipment, training).

## Application Tips

1. **Be realistic:** Funds are limited and shared across 30+ clubs. Consider if your request is reasonable.
2. **Be clear:** Show how your request supports long-term club development.
3. **Check restrictions:** Some items cannot be funded. See the list below.
4. **Spend promptly:** Approved funds must be used within 2 months, or they'll be reallocated.

## We will not accept funding bids for the following:

- Costs for your day-to-day or regular club activities
- Events or trips that are purely for a social purpose
- Costs of food or drink
- Requests made retrospectively to cover costs of a previously made purchase
- Anything contravening other Worcester SU policies, our constitution or bye-laws, or that could be reasonably be construed as such
- Donations to any other charitable organisation

Funding for events and trips are highly unlikely to be granted and should be self-funded where possible, however competition entry fees may be covered (funds dependent) if the Club wishes to represent the Union.

Clubs which are really struggling to cover transport costs for BUCS fixtures/competitions will also be considered for the grant as long as they can outline how this will benefit the club in the long term.

## The Application Process

1. Submit your application via this form <https://forms.office.com/e/1cd9phggcJ>
2. Be sure to include any **links or information** on what you wish to purchase
3. Attend a pitch session on **Friday 14th November** with the panel (Vice President Student Activities, Student Activities Manager, BUCS Sport Administrator, Director of Finance & Commercial). You'll receive a booking link to choose your time slot. This will give the opportunity for the panel to hear about your request and ask questions.
4. After all pitches, you'll be notified of the outcome and next steps.

**Applications Open: Monday 20<sup>th</sup> October, 9am**

**Applications Close: Sunday 2<sup>nd</sup> November, 10pm**

**Meetings with the panel: Friday 14<sup>th</sup> November**