

Fitness to Practise

Prepare for a Fitness to Practise Meeting

In the Meeting

- Have a good attitude in the meeting.
This means not being too defensive and acknowledging (if appropriate) that you perhaps haven't acted correctly.
- Be honest and articulate.
- In general, don't be surprised if the meeting is recorded.
- Ask them to repeat something if you're not sure.
- Take your time to answer questions.

What happened?

Be prepared to tell the University clearly and concisely the details of what has happened. This might involve dates and times and perhaps copies of emails or text messages to back up what you're saying.

What Should I say?

- Be reflective
This is important. The University like you to reflect on what has happened and why it was inappropriate/wrong.
Think about how your actions are inappropriate for your profession. They might ask something around professional boundaries etc.
- Expect a question like 'what should you have done differently' or 'if this happened again what would you do differently'.
- Have you done anything to improve your situation?
Tell the University about any support you are seeking as a result of the incident/situation this might be academic or from a specialist charity (depending on your individual case).
- Prepare a statement?
You might want to prepare a statement to read in the meeting in case you are nervous, this is absolutely fine.

Do you need further advice?

An Academic and Welfare Advisor can offer support and advice regarding the Fitness to Practise Procedures and attend meetings with students.

To make an appointment:

Phone 01905 543210

Drop in Students' Union Welcome Desk

Fill out an online enquiry form www.worcsu.com/helpandadvice/adviceform

A copy of the Fitness to Practise Procedure can be found

www2.worc.ac.uk/registryservices/documents/FitnesstoPractiseProcedures.pdf